

**PURSUANT TO NOTICE A MEETING OF ACKWORTH PARISH COUNCIL WAS HELD ON MONDAY 8 DECEMBER 2008 AT 7.15 PM, IN THE PARISH COUNCIL COMMUNITY CENTRE, BELL LANE, ACKWORTH.**

**Present:** Cllr A Garbutt, in the Chair

Cllrs: S Balfour, R Barnsley, J Evans, Mrs P Garbutt, Mrs S Hollyhead,  
D Johnson, D Lloyd, W Storey and K Wilson

The Chairman welcomed everyone to the meeting and thanked everyone for their efforts throughout the year and wished everyone a Merry Christmas.

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

C 1.1 Apologies were accepted from Cllrs R Hirst and S Tonkinson for reasons recorded in the attendance book. Apologies were also accepted from Cllr S Balfour and Cllr Mrs P Garbutt, as they would be arriving late to the meeting.

**2. DECLARATIONS OF INTEREST**

C2.1 Cllr A Garbutt declared an interest in a planning application he had submitted.

**3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 NOVEMBER 2008**

C3.1 Cllr Storey proposed and Cllr Mrs Hollyhead seconded that they be accepted as a true record. All Councillors agreed. The Chairman duly signed them.

**4. TO RECEIVE THE CLERKS REPORT ON MATTERS ARISING FROM THE MINUTES OF 10 NOVEMBER 2008**

C4.1 Low Ackworth Community Centre – Mrs Rooke confirmed that a short Committee meeting had been held and they had agreed to pay for part of the roof to be repaired.

C4.2. Letter received from Ackworth Heritage Group thanking the PC for erecting the 3 tenter poles

C4.3 Signs for Brackenhill Park have been erected.

C4.4 Signs for the front of the Parish Rooms have been ordered the lining work will be carried out once they have arrived.

C4.5 A letter has been received from the Bishop of Leeds re the former Lady of Lourdes Church – noting the contents and saying he will put the letter to the Trustees of the Diocese who are responsible under charity law for the properties under their ownership.

## **5. TO RECEIVE AND APPROVE ACCOUNTS INCOME, EXPENDITURE AND BANK RECONCILIATION TO END NOVEMBER 2008**

C5.1 A list of accounts to end November had previously been circulated to all Councillors. The total amount of expenditure for November was £5,362.20. It was proposed by Cllr Mrs Hollyhead and seconded by Cllr W Storey that they be approved. All Councillors agreed and the Chairman duly signed them.

## **6. TO RECEIVE AND APPROVE A LIST OF PAYMENTS TO BE MADE AND PETTY CASH ACCOUNT TO 8 DECEMBER 2008**

C6.1 The Clerk had circulated a list of payments to be made and petty cash account at this evenings meeting. It was proposed by Cllr Mrs Hollyhead and seconded by Cllr Storey that they are approved. All Councillors agreed and the Chairman duly signed them.

## **7. TO RECEIVE THE INTERNAL AUDITORS REPORT**

C7.1 A copy of the report had previously been circulated. He had recommended that in the next financial year the buildings owned by the Parish Council should be valued to enable the correct valuation to be recorded on the Asset Register. It was proposed by Cllr Garbutt to accept this recommendation and to budget for this work in the next financial year. All Councillors agreed.

## **8. TO RETROSPECTIVELY APPROVE THE ADDITIONAL COST OF INSURANCE FOR BRACKENHILL PLAY EQUIPMENT**

C8.1 It was agreed by all Councillors that the payment of £1003.56 be approved.

**7.40 pm** it was agreed that a comfort break would be taken for 10 minutes.

## **9. TO APPROVE THE COST OF PURCHASING ADDITIONAL EQUIPMENT, DESK, CHAIR, COMPUTER AND ADDITIONAL PHONE LINE INSTALLATION FOR THE OFFICE**

C9.1 All Councillors agreed to the approximate costs of £855 to purchase the equipment required.

## **10. TO DISCUSS AND APPROVE THE CHANGE OF TIMES FOR COMMITTEE MEETINGS**

C10.1 It was agreed by all Councillors that on the day that all three Committees meet the meetings would commence at 6 pm, 6.45 pm and 7.30 pm. It was further agreed that on the day only one Committee meeting is held the Committee would meet at 3 pm.

## **11. TO RECEIVE THE MINUTES OF THE CEMETERY COMMITTEE**

C11.1 The minutes were received and noted.

## **12. TO RECEIVE THE MINUTES OF THE PLAYING FIELD AND CHANGING ROOMS COMMITTEE**

C12.1 The minutes were received and noted.

## **13. TO RECEIVE THE MINUTES OF THE STAFF AND FINANCE COMMITTEE**

C13.1 The minutes were received and all Councillors approved all recommendations including salary increases for staff.

## **14. TO RECEIVE THE MINUTES OF THE ALLOTMENT WORKING GROUP HELD ON 17 NOVEMBER 2008**

C14.1 The minutes were received and noted.

## **15. TO RECEIVE THE MINUTES OF THE ROAD SAFETY WORKING GROUP MEETING HELD ON 2 DECEMBER 2008.**

C15.1 The minutes were received and noted. With regard to the request to write to the West Yorkshire Reduction Partnership re the competitions they run it was agreed that it was not appropriate for the Parish Council to write to them regarding this issue but to pass this back for the Working Group to write if they wished to do so. Cllr Evans asked if a discussion could be held about the incidents at the Low Bridge on Doncaster Road. It was agreed that this would be passed to the Working Group for their next meeting.

**8.20 pm – Cllr S Balfour and Mrs P Garbutt arrive.**

## **16. TO DISCUSS THE PARISH COUNCIL DROP IN AFTERNOONS AND THE GROUPS EVOLUTION**

C16.1 A discussion was held regarding the 'Drop In' Cllr Lloyd made his views known that as far as he was concerned it was a 'Drop In' and was not a Darby and Joan Club with its own Committee. It was proposed by Cllr Garbutt and seconded by Cllr Barnsley that this group is included in the remit for the Village Events Committee.

C16.2 With regard to the Christmas party it was agreed that the Clerk check that the current licence for the premises covered this party.

## **17. TO DISCUSS THE PARISH COUNCIL NEWSLETTER**

C17.1 Cllr Evans has requested this be discussed. Cllr A Garbutt said that now we have a new member of staff appointed from January it would be a priority for a newsletter to be published early in the New Year.

**18. TO NOMINATE A REPRESENTATIVE TO SERVE ON A NEWLY FORMED VOX NEIGHBOURHOOD NETWORKS GROUP FOR ACKWORTH, BADSWORTH, NORTH ELMSALL, UPTON AND THORPE AUDLIN.**

C18.1 Cllr Storey proposed and Cllr Mrs Hollyhead seconded Cllr Barnsley. All Councillors voted in favour. It was therefore RESOLVED that Cllr Barnsley be duly appointed our representative.

**19. TO DISCUSS THE REQUIREMENTS AND COST INVOLVED OF A PUBLIC PERFORMANCE LICENCE FOR USERS OF PARISH COUNCIL BUILDINGS**

C19.1 The Clerk reported that with regard to the Public Performance Licence some groups using the centre have a licence and some don't. She had been advised that it was simpler for each group to have their own licence rather than have one for the whole building. After a short discussion it was agreed that the Clerk would check again to see if this is the case. Then write to the groups to request a copy of their licence or advise them that they must acquire one.

**20. TO DISCUSS A REQUEST RECEIVED FROM THE ROTARY CLUB OF ACKWORTH FOR PERMISSION TO HOLD A CAR BOOT SALE ON CARR BRIDGE PLAYING FIELDS ON MONDAY 25 MAY 2009.**

C20.1 A discussion took place. As the field is over used during the winter sports season and use of the field has been restricted it was proposed by Cllr Johnson and seconded by Cllr Lloyd that the request be denied. All Councillors unanimously agreed. It was therefore RESOLVED that the Clerk replies to say the request has been refused.

**21. TO DISCUSS THE CONDITION OF THE PATH WAY ON THE GREEN**

C21.1 Cllr Wilson was concerned about the condition of this footpath. It was agreed that the Chairman and the Clerk would make a site visit, check with Highways re the status of the footpath and obtain prices for levelling and lifting.

**22. PLANNING – TO RECEIVE AND CONSIDER PLANNING APPLICATIONS RECEIVED BY WAKEFIELD MDC**

- **08/02559/FUL THE CROFT, CHARLESTOWN – TWO STOREY EXTENSION TO SIDE AND REAR**
- **08/02752/FUL 2 THE COURTWAY – SINGLE STOREY FLAT ROOF EXTENSION TO REAR**
- **08/02779/FUL ANGEL INN – RESIDENTIAL DEVELOPMENT 4 DETACHED HOUSES RE SUBMISSION**

- **08/02905/FUL 52 BANKS AVENUE – NEW PITCHED ROOF TO SIDE EXTENSION AND SINGLE STOREY SIDE EXTENSION**
- **08/02851/FUL 60 PONTEFRACT ROAD – CHANGE OF USE FROM PART COMMERCIAL / PART RESIDENTIAL TO RESIDENTIAL ONLY**
- **08/02913/FUL 60 PONTEFRACT ROAD (LAND ADJ) – 1 DWELLING**

C22.1 Cllr Lloyd said that there was a planning application missing from the list and this was for 4 houses at Railway Cottages, Mill Lane. It was agreed that the Clerk would request information regarding this application.

C22.2 Cllr A Garbutt and Cllr Mrs P Garbutt declared their interest in planning application numbers 08/02851/FUL and 08/02913/FUL as detailed above. They left the meeting whilst these items were discussed.

As the Vice Chairman was not present it was proposed by Cllr Balfour and seconded by Cllr Mrs Hollyhead that Cllr Storey Chair this item in Cllr A Garbutt's absence.

A short discussion took place with regard to both applications. It was agreed by all Councillors that with regard to 08/02851/FUL change of use from part commercial/part residential to residential only they had no objections.

A further discussion took place with regard to 08/02913/FUL land adjacent to 60 Pontefract Road 1 dwelling. It was understood that the planning application was for a 1 bedroom single storey dwelling with car parking for 2 cars. Further discussion took place regarding highways access, it was felt that as the area concerned was previously used as a car park there would be a reduction in traffic movements. It was then proposed by Cllr Storey that no objection be submitted to Wakefield MDC. Voting took place 7 members voted in favour and 1 abstained.

Cllr A Garbutt and Cllr Mrs P Garbutt returned to the meeting.

C22.3 A letter had been received from DLP Planning Ltd regarding the re submission of an application for the Onward Transport Site. This was briefly discussed. It was agreed to write to them to ask that any facilities provided for community use would be provided sooner rather than later.

*On reflection the Clerk and Chairman discussed the matter of the letter received from DLP Planning the following day having realised that it was remiss of the Council not to have identified this as an individual agenda item therefore for transparency the Chairman and the Clerk have decided that this will be returned back to the Council on the January agenda.*

C22.4 E-mail received from a local resident re a tree recently felled on Flounders Hill. It was agreed that Tree Preservation Orders would be included on next month's agenda.

## **23. CEMETERY**

C23.1 **Burial Rights** – C/A 16 Arthur Hollingworth

C23.2 The Clerk reported that planning permission had been received for the land at the site of the Cemetery to be used as Cemetery land.

## **24. TO RECEIVE ADDITIONAL CORRESPONDENCE**

C24.1 All correspondence was noted unless otherwise stated:

- **Wakefield MDC Overview and Scrutiny Newsletter**
- **Yorkshire Rural Community Council – Country Air and Annual Report**
- **VOX Annual Review**

**Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**