

**PURSUANT TO NOTICE A MEETING OF ACKWORTH PARISH COUNCIL WAS HELD ON MONDAY 8 FEBRUARY 2010 AT 7.15 PM, IN THE PARISH COUNCIL COMMUNITY CENTRE, BELL LANE, ACKWORTH.**

**Present:** Cllr A Garbutt, in the Chair

Cllrs: S Balfour, R Barnsley, J Evans, Mrs P Garbutt, D Johnson,  
W Storey, S Tonkinson and K Wilson

The Chairman welcomed everyone to the meeting.

**1. To receive apologies for absence**

C 1.1 Apologies were accepted from Cllrs R Hirst, Mrs S Hollyhead and D Lloyd for reasons recorded in the attendance book.

**2. To receive declarations of interest**

C2.1 Cllr Barnsley declared an interest in Allotments

**3. To Approve the Minutes of the Parish Council Meeting held on 18 January 2010**

C3.1 Cllr W Storey proposed and Cllr Mrs Garbutt seconded that they be accepted as a true record. All Councillors agreed. The Chairman duly signed them.

**4. To receive the Clerks report on matters arising from the Minutes of 18 January 2010**

- Village Green – no further information
- Low Ackworth car park – this has been passed on to the relevant contractor
- Steve Wells – no further information
- Telephone box – no further information
- Flag flying protocol – waiting a response from the Ackworth & District British Legion

**5. To receive and approve accounts income, expenditure and bank reconciliation to end January 2010**

C5.1 A list of accounts to the end of January had previously been circulated to all Councillors. The total amount of expenditure for January was £8,578.60 it was proposed by Cllr Balfour and seconded by Cllr Mrs Garbutt that the accounts be approved. All Councillors agreed and the Chairman duly signed them.

**6. To receive and approve a list of payments to be made and Petty Cash Account to 8 February 2010**

C6.1 The Clerk had circulated a list of payments to be made and petty cash account at this evenings meeting. It was proposed by Cllr Balfour and seconded by Cllr Tonkinson that they are approved. All Councillors agreed and the Chairman duly signed them.

**7. To formally approve the review of the Risk Register, Standing Orders, Financial Regulations and the Audit Risk**

C7.1 Prior to the meeting the Clerk had circulated a report to all Councillors re the meeting held to review the above. It was agreed that the Health & Safety Policy document would be sent to Wakefield MDC for their comments and circulated to all Councillors. It was then proposed by Cllr Barnsley and seconded by Cllr Balfour that the review is formally approved.

**8.To receive and approve the valuations carried out by Stephenson & Son on buildings under the ownership of the Parish Council**

C8.1 Cllr Garbutt proposed and Cllr Storey seconded that the valuations are accepted. It was RESOLVED that the Clerk writes to inform the insurance company of these new valuations.

**9. To receive the minutes of the Playing Field and Changing Rooms Committee held on 25 January 2010**

C9.1 It was agreed that the Clerk contacts the Police re a quad bike seen on Carr Bridge field and that she also checks the wording on the signs at each field. The Clerk reported that the fencing had been erected at Low Ackworth and she had asked Pontefract Fire Department to check the low height barrier to ensure it would not cause them any difficulties if they were called out to an incident at Low Ackworth playing field.

C9.2 It was proposed by Cllr Mrs Garbutt and seconded by Cllr Johnson that the minutes be accepted. All Councillors agreed.

**10.To receive the minutes of the Road Safety Working Group held on 19 January 2010**

C10.1 Cllr Storey proposed and Cllr Mrs Garbutt seconded that the minutes be accepted. All Councillors agreed.

**11. To receive the minutes of the Allotment Working Group held on 26 January 2010 and to approve the Rule Changes as recommended by the Group**

C11.1 Cllr Mrs Garbutt proposed and Cllr Storey seconded that the minutes be accepted and the rule changes are approved. All Councillors agreed.

**12. To receive a letter from Stephenson & Son re Glebe rent to accept the increase and to discuss and approve any increase in rents to the allotment holders. To also discuss the cost of the Water Bills for 2009/10 and to approve any increase in rent to the allotment holders to cover those costs.**

C12.1 Cllr Balfour gave a report on recommendations for the increase in garden rent to cover the cost of the increase in the Glebe rent. Cllr Balfour proposed an increase in charges to £10 for a full allotment + £7.50 per plot for water charges, with half and concession rates pro rata. A short discussion was held. It was agreed that a full review of the allotments would be carried out. The Chairman said that the Parish Council would continue to subsidise the allotments as they have done previously.

It was then proposed by Cllr Mrs Garbutt and seconded by Cllr Tonkinson that the increase in Glebe rent is approved, that the increase in rents proposed by Cllr Balfour to allotment holders to cover the increase in the rent and the water bills is also approved. All Councillors agreed.

**13. To discuss an invitation from Bell Lane School to nominate a member of the Parish Council to fill a Community Vacancy on the School Governors.**

C13.1 A short discussion took place. It was noted that Cllr Balfour and Cllr Wilson are governors at Bell Lane School although they are not representing the Parish Council. For this reason it was agreed to thank the school for the invitation but to decline the offer at this time.

**14. To discuss a request from West Yorkshire Police to ask Wakefield to include the locking up of Bell Lane Car Park in the contract for security of car parks**

C14.1 It was agreed by All Councillors that the Clerk writes to Wakefield MDC with this request.

**15. To Review the Grounds Maintenance Contract for 2010/11**

C15.1 Prior to the meeting the Clerk had circulated a copy of the current contract. It was agreed by all councillors to include the cost of swapping the football and rugby pitch on Carr Bridge field and to include hedge cutting in this years tender document.

**16. To receive and comment on Planning Applications received by Wakefield MDC:**

- 10/00102/FUL Winfield Industrial Estate – 2 storey unit, ground floor retail A1 and first floor offices B1- *Clerk to request more information.*

- 10/00167/NMC Berrill Farm, Hundhill Lane – 1 no. Roof light on the south elevation of converted barn amendment to 09/01277/FUL
- 10/00135/FUL 64 Orchard Drive – 2 storey extension to rear and conservatory to rear

C16.1 The applications were noted unless otherwise stated.

C16.2 Letter received from DLP Planning re 08/03040/OUT Onward Transport – it was proposed by the Chairman and this letter be discussed in private as it may have contractual implications.

**15. To receive additional correspondence:**

- West Yorkshire Police Authority – Independent Custody Visiting Scheme

**PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THE PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED**