

# Ackworth Parish Council

## Pitch hire terms and conditions

1. Full or part payment for pitch bookings must be sent with all applications. Any applications that are not accepted will be refunded in full.
2. All bookings are not valid until the Parish Council is in receipt of the completed booking form.
3. A Seasonal booking to a club comprises of the use of one pitch per morning/afternoon on alternate weekends during the Season.
4. Seasonal bookings are as follows:  
  
Football - 1st September to 30th April (inclusive);  
Rugby – mid August to mid May (approximate dates)  
  
No matches or training will be allowed outside this period without special written permission in every case.
5. Each booking refers to the use of one pitch per team. If a club runs more than one team then separate applications must be made. Teams must play on the pitch allocated unless the Parish Council has given prior permission. Teams found playing on pitches not allocated to them will be charged an additional fee unless this has been agreed.
6. No charge for admission may be made and permission is not granted for exclusive use of the ground.
7. The general public shall be allowed free access to the field at all times.
8. Cars must be parked legally and in a considerate manner so as not to cause obstruction to the general public.
9. Clubs, players or officials who are found to have been engaging in racist abuse or harassment will face disciplinary action by the West Riding County F.A. or BARLA and will face appropriate action from the Council which could include the withdrawal of their seasonal booking.
10. The responsibility of maintaining order on the field and in changing rooms is that of the Club during any time that the Club is using the ground.
11. The Club will be responsible for the care and general cleanliness of the changing rooms after each use. Faults or other defects should be reported to the Parish Council office. (See contact details on the customer contract)

12. Any damage caused to the changing rooms will be the responsibility of the club and if not admitted to, an equal proportion of the cost will be charged to all clubs using the facilities at that time.
13. The field must not be sub-let without special permission of the Parish Council.
14. User Club's must accept responsibility of all accidents arising from their use of the ground and theft of personal belongings, and also indemnifying the Council against all claims and demands. Each Club must take out a policy of insurance to cover all risks and a copy must be given to the Council.
15. A list of fixtures must be submitted to the Parish Council at the commencement of each season and any alterations or cancellations of dates or venues must be notified to the Parish Council by 12.00 noon of the Tuesday prior to the fixture. When teams work on a monthly fixture list this must be notified to the Parish Council by 12.00 noon of the Tuesday prior to the first fixture of that month.

Failure to abide by this rule will result in the seasonal booking being withdrawn.

16. Goal posts provided by the Council, with the exception of under 10's (mini soccer) teams. These teams need to supply their own goal posts, as Ackworth Parish Council will not provide them. Nets and flag posts are not provided.
17. Cup Matches - These may be included as part of the seasonal hire provided that they are shown in the Fixture List and played on the same day and time as the seasonal booking. Any additional matches will be treated as casual bookings for which 7 days notice must be given and they will be charged the casual booking fee.
18. Changes of club officials must be made known to the Parish Council immediately that the change has taken place i.e. Secretaries.
19. The Council's decision on the fitness of the pitch for play will be final. If a team plays on a field when pitches have been declared closed due to adverse weather conditions, the seasonal booking will be withdrawn.
20. The Council reserve the right to cancel or refuse any seasonal or casual booking where there is, or has been a breach of regulations.
21. All information required should be passed to the Parish Council (See contact details on the customer contract).
22. Refund of seasonal booking fees applies when the club is no longer financially or otherwise viable and ceases to operate also the application is received before the start of the season. An administrative fee of £15 will be deducted from the refunded amount.