

**Minutes of Ackworth Parish Council Playing Field and Changing Rooms  
Committee held on Monday 27 April 2009 at the Parish Council  
Community Centre commencing at 3 pm**

**Present:** Cllr A Garbutt, in the Chair

Cllrs R Barnsley, J Evans, D Johnson, W Storey, S Tonkinson

**1. Apologies**

No apologies were received.

**2. Minutes of the meeting held on 23 March 2009**

2.1 Cllr Barnsley proposed and Cllr Evans seconded that the minutes were a true record. The Chairman duly signed them.

**3. Matters Arising**

3.1 Litterbin – has still not been installed.

3.2 Water leak at Brackenhill – work still to be carried out by Wakefield MDC Highways.

3.3 Fence at Low Ackworth – quote still not received for fence. It was agreed to try a different company, for fence posts only.

3.4 Seat – a quote had been received from GSM Products to provide a metal bench at a cost of £85. It was agreed to accept this.

3.5 Emergency lights at the changing rooms – the Clerk said that the next time the electricians were here she would ask them to check the changing rooms.

**4. To further discuss and recommend to Council rules and regulations for use of the playing field and changing rooms**

The Clerk had circulated a copy of Wakefield MDC's hiring terms and conditions as well as a customer contract and an application for hire form.

These were discussed point by point and amended to suit our requirements as per the attached appendix, 1,2 and 3.

It was agreed by the Committee that these amended documents are sent to the Parish Council for adoption with effect from the winter season 09/10.

It was further agreed that a letter is sent to all the sports teams informing them of the changes to be made with regards to hiring of pitches and changing facilities.

It was further agreed to ask the Staff and Finance Committee to write a job description and job specification for the caretaker/cleaner of the changing rooms.

They're being no further business the meeting closed at 4 pm.

