



ACKWORTH PARISH COUNCIL

Pitch Hire & Facilities - Terms and Conditions

1. All bookings are not valid until the Parish Council is in receipt of the completed 'Application for use of Sports Pitches' form.
2. The office staff will process the application and confirm in writing 'acceptance/rejection' of the request.
3. A Seasonal booking to a club team comprises of the use of one pitch per morning/afternoon on alternate weekends during the Season. Please note, maximum use per pitch per weekend is 3, and maximum teams registered to use the pitch is 4.
4. As pitches are a village amenity, the Parish Council will strive to share usage between village clubs' proportionality and will seek support from club managers/coaches to accommodate one another.
5. Seasonal bookings are as follows:

Football - 1st September to 30th April (inclusive)

Senior Rugby – mid August to mid May (approximate dates)

Junior Rugby – 1st March to 31st October (approximate dates)

No matches or training will be allowed outside this period without special written permission in every case.

6. Included in the Seasonal booking fee is:
 - a) Grass Cutting
 - b) Grounds Maintenance
 - c) Pitch Marking
 - d) Car Parking
 - e) Use of the Pavilion (if required, specify at time of booking)
 - f) Related APC staffing costs
7. Each booking refers to the use of one pitch per team. If a club runs more than one team then separate applications must be made and will be charged accordingly. Teams must play on the pitch allocated, unless the Parish Council has given prior permission. Any Teams found playing on pitches not allocated to them and not having prior approval, will be charged an additional fee.
8. Senior goal posts and rugby posts are provided by Ackworth Parish Council. Nets and flag posts are not provided. Other age groups must supply their own posts, nets and flags.
9. No charge for spectator admission may be made and permission is not granted for exclusive use of the ground.



10. The general public shall be allowed free access to the field at all times.
11. The field must not be sub-let without special permission of the Parish Council.
12. Cars must be parked legally and in a considerate manner so as not to cause obstruction to the general public and emergency services.
13. Clubs, players or officials who are found to have been engaging in racist abuse or harassment will face disciplinary action by the West Riding County F.A. or BARLA and will face appropriate action from the Parish Council, which could include the withdrawal of their seasonal booking.
14. The responsibility of maintaining order on the field and in changing rooms is that of the Club Manager/Coach during any time that the Club is using the grounds and facilities.
15. Clubs must accept responsibility for all accidents arising from their use of the ground and theft of personal belongings. Each Club must take out a policy of insurance to cover all risks which also indemnifies the Council against all claims and demands and a copy must be given to the Council.
16. A list of fixtures must be submitted to the Parish Council at the commencement of each season and any alterations or cancellations of dates or venues must be notified to the Parish Council by 12.00 noon of the Wednesday prior to the fixture. When teams work on a monthly fixture list this must be notified to the Parish Council by 12.00 noon of the Wednesday prior to the first fixture of that month.

Failure to abide by this rule may result in the seasonal booking being withdrawn.
17. A maximum of four teams will be registered to play on the senior football pitch at Carr Bridge, with a maximum of three matches per weekend.
18. Cup Matches - These will be included as part of the seasonal hire.
19. Change of Club officials/secretaries/main contact must be made known to the Parish Council immediately that the change has taken place.
20. The Council's decision on the condition of the pitch for play will be final. If a team plays on a field when pitches have been declared closed due to adverse weather conditions, the seasonal booking will be withdrawn.
21. The Council reserve the right to cancel or refuse any seasonal or casual booking where there is or has been a breach of regulations.
22. Refund of seasonal booking fees apply when the Club is no longer financially or otherwise viable and ceases to operate, and that the notification is received before the start of the season. An administrative fee of £15 will be deducted from the refunded amount.



Cancellation of Matches

23. Weekly matches can be cancelled if the ground / weather conditions are considered unsuitable or dangerous or for other reasons. This decision is final and if a team plays on a pitch which has been declared closed for any reason, then the seasonal booking will be withdrawn.
24. Pitches will be inspected by the Council on a regular basis. The pitch decision for football regarding suitability to play will be communicated to Teams. However, if pitches are deemed suitable, the final decision regarding if a match will play remains with the referee.
25. The pitch decision for rugby remains with the Clubs and referees. However, the Council will contact Clubs individually should a pitch be withdrawn from play for any reason by the Council.
26. Carr Bridge playing field is not available on the Sunday prior to the Bank Holiday in August or on Ackworth Gala day, usually held on the last Saturday in June.

Changing Rooms\Pavilion

27. Rugby/Football boots MUST NOT be worn in the buildings.

28. The Club will be responsible for the care and general cleanliness of the changing rooms after each use. Faults or other defects should be reported to the Parish Council office.
29. Any damage caused to the changing rooms will be the responsibility of the club and if not admitted to, an equal proportion of the cost will be charged to all clubs using the facilities at that time.
30. Before leaving the building every team should undertake to:
- a) Remove all rubbish / litter and empty all bins and place it next to the large green bin in the car park.
 - b) Sweep mud from all areas.
 - c) Ensure toilets are flushed and cleaned.
 - d) Clean shower areas to remove all mud and ensure that no debris is blocking any drain.
 - e) Pathways adjacent to the building should be swept clear of mud

I confirm that I have agreed to these terms and conditions for and on behalf of

.....(Team Name)

Signed.....Date.....

Print.....