



ACKWORTH PARISH COUNCIL

TERMS OF REFERENCE FOR THE ENVIRONMENT, ROAD SAFETY AND PLANNING COMMITTEE

1. The Committee will be known as the Environment, Road Safety and Planning Committee
2. The Committee is appointed to manage any matters relating to any issues relating to Environment, Road Safety or Planning for which the Parish Council are responsible
 - a. They will come to a decision whether to support or object on the Parish Council's behalf of planning applications
 - b. Members of Officers from Wakefield MDC Highways Department and members of West Yorkshire Police Force can be in attendance
 - c. On occasion where new official groups are formed in relation to topical matters within the community, can be invited to attend by the chair of the committee
 - d. This committee is the owner and reviewer of the Climate Statement
 - e. This committee will have delegate powers to approve objections on planning applications
 - f. For urgent planning matters arising outside of meetings, planning applications will be delegated to this committee who can meet on an ad-hoc responsive basis as directed by the Proper Officer or Chair of this committee
 - i. This committee will have delegate powers to approve objections on planning applications
3. The Parish Council's Standing Orders will apply to this Committee
4. The meetings of the Environment, Road Safety and Planning committee will be convened in accordance with the Parish Council's standing orders in which the proper officer will convene ordinary meetings
5. There will be 6 members of this Committee
6. The Chair and Vice Chair will be appointed by the Council
7. The quorum of the Committee will be 3
8. The membership of the Committee will be reviewed annually at the annual meeting of the Council
9. The Committee will meet on dates agreed by the Parish Council
10. Administration Staff will provide secretarial services
11. The committee will ratify its own minutes and will be seen by the full Parish Council for information only. Approval of recommendations outside of this committees delegated powers will be decided at the next full council meeting
12. Members will be appointed annually at the Annual Meeting of the Parish Council



13. The Clerk may attend meetings in an advisory capacity but will not be a voting member
14. These Terms of Reference shall be reviewed annually by the Full Council and amended as necessary