



Mrs J Nolan
Clerk to the Council

The Parish Council Community Centre
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15 May 2024

Dear Resident,

You are invited to attend the Annual meeting of Ackworth Parish Council which will be held at the Parish Council Community Centre, Bell Lane, Ackworth, on **MONDAY 20th MAY 2024, COMMENCING AT 7.15 PM.**

Yours faithfully

Jemma Nolan
Clerk

There will be a 15-minute public session prior to the meeting, and this will commence at 7.15pm (Members of the public are reminded to adhere to the rules set by the council for this session)

Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting. The Parish Council meeting may be recorded under the Openness of Local Government Regulations 2014. Devices are to be placed on the table provided throughout the meeting.

AGENDA

1. To elect a Chair for the forthcoming year 2024/25
2. Chair to sign Declaration of Acceptance of Office Form
3. To elect a Vice Chair of the Council for the year 2024/25
4. Apologies 4.1 To receive apologies for absence given in advance of the meeting. 4.2 To consider the approval of reasons given for absence.
5. Declarations of Interests and Dispensations 5.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda. 5.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest. 5.3 To grant any requests for dispensation as appropriate.

6. General Items for Annual Review

- 6.1 To confirm the dates, time, and place of ordinary meetings of the full council and of standing committees agreed by Council at a previous meeting
- 6.2 To approve the Chairman's discretionary allowance of £750 in budget for the forthcoming year
- 6.3 To review the Council's and/or staff subscriptions to other bodies
- 6.4 To review inventory of land and assets including building and office equipment

7. Policies for Annual Review

- 7.1 To review and adopt Ackworth Parish Council's Standing Orders
- 7.2 To note the current Ackworth Parish Council's Financial Regulations as standing, pending review by Council in June of the newly released NALC 2024 Financial Regulations with recommendation.
- 7.3 To review the Council's complaints procedure
- 7.4 To review the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018
- 7.5 To review the Council's policy on dealing with the press/media

8. Committees, Subcommittees, Outside Bodies & Delegation Arrangements for Annual Review

- 8.1 To appoint any new Committees or propose changes to existing Committees
- 8.2 To review the Terms of Reference of Committees
- 8.3 To review delegation arrangements to Committees, Subcommittees, staff and other local authorities
- 8.4 To elect representatives to Parish Council Committees
- 8.5 To elect the Chair and Vice Chair to existing Committees
- 8.6 To appoint members as representatives to outside bodies and confirm arrangements for reporting back.

Monthly Meeting - Agenda Items

9. To receive available reports from the following:

- 9.1 West Yorkshire Police
- 9.2 WMDC District Councillors
- 9.3 APC Council Representatives on outside bodies

- 10. To approve the minutes of the Parish Council Meeting held on the 15 April 2024, as a true and correct record.

11. Committee and Subcommittee Meetings

- 11.1 To receive the minutes of the Village Events Committee meeting held on 18th April 2024 and approve the recommendations with them.
- 11.2 To receive the minutes of the Village Events Committee meeting held on 16th May 2024 and approve the recommendations with them.

<p>11.3 To receive the minutes of the Finance and General Purposes Committee meeting held on 29th April 2024 and approve the recommendations within them.</p> <p>11.4 To receive the minutes of the Village Amenities Committee meeting held on 29th April 2024 and approve the recommendations within them.</p> <p>11.5 To receive the minutes of the Environment, Road Safety and Planning meeting held on 29th April 2024 and approve the recommendations within them.</p> <p>11.6 To receive the minutes of the Allotments Committee meeting held on 3rd May 2024 and approve the recommendations within them.</p>
<p>12. To receive Burial Rights.</p>
<p>13. Financial Matters</p> <p>13.1 To receive and approve payments to be made and Petty Cash account to 20 May 2024.</p>
<p>14. To consider and decide upon the following planning applications.</p> <p>14.1 24/00707/FUL - 56 Mill Lane, Ackworth, Pontefract, WF7 7NG - Single storey rear extension – Deadline Date 17/05/2024. Extension Requested.</p> <p>14.2 24/00552/FUL - Bungalow and Garages, At Sawwood Close, Ackworth, Wakefield, WF7 7LB - Demolition of existing buildings and erection of 2no. detached dwellings, detached garage with annexe above and alterations to boundary treatment - Deadline Date 15/05/2024. Extension Granted.</p>
<p>15. To approve a request from Citizens' Advice to use a room free of charge to hold a 'Community Drop In' trial event in June for Ackworth Residents.</p>
<p>16. To approve a request for use of the Parish Council Van & Caretaker to assist with collecting litter picking rubbish bags and placing in a central location as part of a village 'Clean Up Event' currently being organised by community members.</p>
<p>17. Motions requested by Councillors</p> <p>17.1 To receive a proposal from Cllr. S. Sherratt that Ackworth Parish Council fund training for the Project and Events Manager in bid writing so that we have a staff member capable of obtaining grants and funding for community capital projects and events.</p> <p>17.2 To receive a two-part proposal from Cllr. S. Sherratt</p> <ul style="list-style-type: none"> i. Cllr S Sherratt proposes that Ackworth Parish Council set up two further deposit accounts. The first for the CIL funds and the second for the management fee set aside for Strata from residents so that they are held separately to the current deposit account. ii. Cllr S Sherratt proposes that Ackworth Parish Council consider and decide what happens with the interest on the monies in the CIL deposit account and the Management reserve deposit account if opened.
<p>18. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED</p>
<p>19. To receive notification regarding a new insurance claim.</p>
<p>20. To receive the Independent Playground Inspection report and decide a course of action on the recommendations.</p>
<p>21. To receive a proposal from a resident regarding usage of Brackenhill Community Centre.</p>