



Mrs J Nolan  
Clerk to the Council

The Parish Council Community Centre  
Bell Lane, Ackworth  
Pontefract, WF7 7JH

Tel: 01977 611583

E-mail: [clerk@ackworthparishcouncil.gov.uk](mailto:clerk@ackworthparishcouncil.gov.uk)

29 December 2023

Dear Sir / Madam

You are invited to attend a meeting of the Allotment Subcommittee which will be held on **FRIDAY 5 JANUARY 2024, AT THE PARISH COUNCIL COMMUNITY CENTRE, BELL LANE, ACKWORTH, COMMENCING AT 10.00 AM.**

Yours Faithfully

Jemma Nolan  
Clerk to the Council

#### AGENDA

<b>1. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED</b>
2. Confidential Items <ol style="list-style-type: none"><li>To discuss plot inspections held on 3 January 2024 and decide a course of action</li><li>To consider rent and water payment for 2024 and make recommendation to the council</li></ol>
3. <i>Public attendance and Tenant Representatives from 10:30am</i>
4. To receive apologies for absence
5. Declarations of Interest and Dispensations <ol style="list-style-type: none"><li>To receive declaration of interest from Councillors on items on the agenda</li><li>To receive written requests for dispensations for disclosable pecuniary interests (if any)</li><li>To grant any requests for dispensation as appropriate</li></ol>
6. To note the minutes from the meeting held on 3 November 2023
7. To receive matters arising from the meeting held on 3 November 2023 <ol style="list-style-type: none"><li>Gift Vouchers from the Allotment Presentation event have been hand delivered to all winners on 25 October 2023</li></ol>
8. To receive an update from Oakfield Park School regarding application for a plot
9. To consider the collection of the annual Allotment Association membership fees on behalf of the Allotment Association, to subsequently be sent to the Association for processing
10. To receive an updated budget report

11. To discuss the management of unkempt plots
12. To receive an update on pest control
13. To receive and review the newly created Beekeeping Policy and make recommendation to council for approval
14. To review new lettings and the waiting list
15. To receive updates from Brackenhill Allotment Association