



Mrs J Nolan
Clerk to the Council

The Parish Council Community Centre
Bell Lane, Ackworth
Pontefract, WF7 7JH

Tel: 01977 611583

E-mail: clerk@ackworthparishcouncil.gov.uk

15 March 2024

Dear Resident

You are invited to attend a meeting of Ackworth Parish Council's Media and Communications Committee which will be held at the Parish Council Community Centre, Bell Lane, Ackworth, on **THURSDAY 21st MARCH COMMENCING AT 6PM.**

Yours faithfully

Jemma Nolan
Clerk

*Please note there will be no public session prior to the start of a committee meeting.
(Members of the public are reminded to adhere to the rules set by the council for this session)*

AGENDA

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting. <i>The Parish Council meeting may be audio recorded under the Openness of Local Government Regulations 2014. Devices are to be placed on the table provided throughout the meeting.</i>
2. Apologies 2.1 To receive apologies for absence given in advance of the meeting 2.2 To consider the approval of reasons given for absence
3. Declarations of Interests and Dispensations 3.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda 3.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest 3.3 To grant any requests for dispensation as appropriate
4. To note the minutes for the Media and Communications Committee meeting held on 12 th October 2023.

5. To receive information on ongoing matters arising – clerks update.

- Website MOT and ongoing improvements
- Introduction of the new 'Ask the Clerk' Initiative

6. To discuss content and timeline for the next newsletter and confirm Royal Mail as the preferred distribution option.