



Mrs J Nolan  
Clerk to the Council

The Parish Council Community Centre  
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3<sup>rd</sup> July 2024

Dear Resident

You are invited to attend a meeting of Ackworth Parish Council which will be held at the Parish Council Community Centre, Bell Lane, Ackworth, on  
**MONDAY 8<sup>th</sup> JULY 2024, COMMENCING AT 7.15 PM.**

Yours faithfully

Jemma Nolan  
Clerk

*There will be a 15-minute public session prior to the meeting and this will commence at 7.15pm  
(Members of the public are reminded to adhere to the rules set by the council for this session)*

*Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting. The Parish Council meeting may be recorded under the Openness of Local Government Regulations 2014. Devices are to be placed on the table provided throughout the meeting.*

## AGENDA

**1. Apologies**

- 1.1 To receive apologies for absence given in advance of the meeting.
- 1.2 To consider the approval of reasons given for absence.

**2. Declarations of Interests and Dispensations**

- 2.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda.
- 2.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.
- 2.3 To grant any requests for dispensation as appropriate.

**3. To receive available reports from the following:**

- 3.1 West Yorkshire Police.
- 3.2 WMDC District Councillors.
- 3.3 APC Council Representatives on outside bodies.

<p><b>4.</b> To consider for approval of the minutes of the Parish Council Meeting held on the 10<sup>th</sup> June 2024, as a true and correct record.</p>
<p><b>5. Committee and Subcommittee Meetings</b></p> <p><b>5.1</b> To receive the minutes of the Village Amenities Committee meeting held on 24th June 2024 and approve the recommendations with them.</p> <p><b>5.2</b> To receive the minutes of the Finance and General Purposes Committee meeting held on 24th June 2024 and approve the recommendations with them.</p> <p><b>5.3</b> To receive the minutes of the Allotments Subcommittee meeting held on 11<sup>th</sup> June 2024 and approve the recommendations with them.</p> <p><b>5.4</b> To receive the minutes of the Allotments Subcommittee meeting held on 5th July 2024 and approve the recommendations with them.</p>
<p><b>6.</b> To receive Burial Rights.</p>
<p><b>7. Financial Matters</b></p> <p><b>7.1</b> To receive and consider for approval payments to be made and Petty Cash account to 8<sup>th</sup> July 2024.</p> <p><b>7.2</b> To note the set precept for the financial year 2024/25 as £219,400 and to include as an appendix to this meeting's minutes a detailed budget report for 2024/25.</p>
<p><b>8.</b> To consider and decide upon the following planning applications.</p> <p><b>8.1</b> 24/01011/TPO - 34 Flounders Hill Ackworth Pontefract WF7 7LF - T1 - Scotts Pine. Remove tree because of damage to driveway. No Deadline Date, target date set as 12/08/2024</p> <p><b>8.2</b> 24/01112/TCA - 3 Ackworth House Close Ackworth Pontefract WF7 7NX - Five day notice to remove a partially failed Cedar tree. No deadline date, target date set as 12/08/2024</p>
<p><b>9.</b> To consider for approval writing a supporting letter alongside Wakefield District Council regarding the impact of the by-election disruption caused by anti-social behaviour to the Police and Crime Commissioner.</p>
<p><b>10.</b> To consider for approval delegating power to the finance and general purposes committee to review and approve quotations at the July meeting for a replacement roof at Bell Lane Community Centre to avoid delay over the summer break. Funds of up to £30,000 previously ear marked from general reserves.</p>
<p><b>11.</b> To consider for approval delegating power to the finance and general purposes committee to review and approve quotations at the July meeting for the office restructure at Bell Lane Community Centre to avoid delay over the summer break. Funds of up to £2,500 previously ear marked from general reserves.</p>
<p><b>12. Previously Deferred - Council Administration</b></p> <p><b>12.1</b> To consider for adoption the 2024 NALC recommended Financial Regulations</p> <p><b>12.2</b> To appoint any new Committees or propose changes to existing Committees including any restructure of current set up</p> <p><b>12.3</b> To review the Terms of Reference of Committees</p> <p><b>12.4</b> To review delegation arrangements to Committees, Subcommittees, staff and other local authorities</p> <p><b>12.5</b> To elect representatives to Parish Council Committees</p> <p><b>12.6</b> To elect the Chair and Vice Chair to existing Committees</p> <p><b>12.7</b> To appoint members as representatives to outside bodies and confirm arrangements for reporting back.</p>
<p><b>13.</b> To receive a request for consideration, to support with a donation to Pramfest 2024 under section 137 grants.</p>

**14. TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)**

**15.** To receive an update on the delegated Clerk action regarding playground maintenance and to consider approval of recommendations made on next steps where Council review is further required.

**16.** To consider for approval for a member of the staff team to attend a ROSPA training course and receive certification in operational playground inspections and RPII examination.

**17.** To receive an update from the Solicitors acting on behalf of the Parish Council regarding a live insurance claim, and to decide a course of action on the recommendations made.

**18.** To receive a drainage survey completed by Strata in relation to Ackworth Quarries Community Centre and communication from the Solicitors acting on behalf of the Parish Council regarding the this, and to decide a course of action on the recommendations made.