



Mrs J Nolan  
Clerk to the Council

The Parish Council Community Centre  
Bell Lane, Ackworth  
Pontefract, WF7 7JH

Tel: 01977 611583

E-mail: [clerk@ackworthparishcouncil.gov.uk](mailto:clerk@ackworthparishcouncil.gov.uk)

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10<sup>th</sup> December 2025

Dear Resident

You are invited to attend a meeting of Ackworth Parish Council which will be held at the Parish Council Community Centre, Bell Lane, Ackworth, on **MONDAY 15<sup>th</sup> DECEMBER 2025, COMMENCING AT 7.15PM.**

Yours faithfully

Jemma Nolan  
Clerk

*There will be a 15-minute public session prior to the meeting and this will commence at 7.15pm  
(Members of the public are reminded to adhere to the rules set by the council for this session)*

*Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting. The Parish Council meeting may be recorded under the Openness of Local Government Regulations 2014. Devices are to be placed on the table provided throughout the meeting.*

## AGENDA

### 118 Apologies

- 118.1: To receive apologies for absence given in advance of the meeting.
- 118.2: To consider the approval of reasons given for absence.

### 119 Declarations of Interests and Dispensations

- 119.1: To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda.
- 119.2: To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.
- 119.3: To grant any requests for dispensation as appropriate.

### 120 To receive available reports from the following:

- 120.1: WMDC District Councillors.
- 120.2: APC Council Representatives on outside bodies.

<p><b>121</b> To consider for approval of the minutes of the Parish Council Meeting held on the 10<sup>th</sup> November 2025, as a true and correct record.</p>
<p><b>122</b> To receive applications for the Exclusive Rights of Burial.</p>
<p><b>123</b> Financial Matters</p> <p><b>123.1:</b> To receive and consider for approval the accounts including bank statements to the end of November 2025.</p> <p><b>123.2:</b> To receive and consider for approval payments to be made and Petty Cash account to 15<sup>th</sup> December 2025.</p>
<p><b>124</b> Committee Meeting Minutes</p> <p><b>124.1:</b> To receive the minutes of the Village Amenities Committee meeting held on 24<sup>th</sup> November 2025 and approve the recommendations within them.</p> <p><b>124.2:</b> To receive the minutes of the Finance and General Purposes Committee meeting held on 24<sup>th</sup> November 2025.</p> <p><b>124.3:</b> To receive the minutes of the Environment, Road Safety &amp; Planning Committee meeting held on 24<sup>th</sup> November 2025.</p> <p><b>124.4:</b> To receive the minutes of the Review Panel Committee meeting held on 4<sup>th</sup> December 2025.</p>
<p><b>125</b> Items from the November Finance and General Purposes Committee Agenda</p> <p><b>125.1:</b> To receive the minutes of the Village Events &amp; Communications Subcommittee meeting held on 11<sup>th</sup> November 2025 and approve the recommendations within them.</p> <p><b>125.2:</b> To receive a copy of the new Cyber Report from our IT Supplier and make recommendation on action required.</p> <p><b>125.3:</b> To review and consider for recommendation the adoption of an IT Policy in line with the new AGAR assertion 10 change in 2026.</p> <p><b>125.4:</b> To receive the internal checks and reconciliation for Q1 Apr – Jun 2025.</p> <p><b>125.5:</b> To receive the internal checks and reconciliation for Q2 Jul – Sep 2025.</p>
<p><b>126</b> To consider a response to the planning authority on the following planning applications.</p> <p><b>126.1:</b> 25/02029/FUL - Oakfield Park School Barnsley Road Ackworth Pontefract WF7 7DT - Demolition of 2 existing temporary buildings containing 4 classrooms and erection of a new modular building containing 4 new classrooms with associated outdoor areas, exterior canopies, soft and hard landscaping – Deadline Date 11/12/2025. <i>(Reviewed via email by the Council and noted)</i></p> <p><b>126.2:</b> 25/01985/FUL - Mill Dam Junior And Infant School Millgate Ackworth Pontefract WF7 7PH - Construction of an extension to the existing nursery building to form a new reception classroom and the installation of two rooflights within the nursery building. Increase in size of play area and the installation of new fencing – Deadline Date 01/12/2025. <i>(Reviewed via email by the Council and noted)</i></p> <p><b>126.3:</b> 25/02103/FUL - 77 Millgate Ackworth Pontefract WF7 7PQ - Single storey rear extension &amp; detached garage – Deadline Date 25/12/2025.</p> <p><b>126.4:</b> 25/02163/TCA - Carr Bridge Playing Field Barnsley Road Ackworth WF7 7NE - Crown Lift 1 Weeping Willow tree to achieve a maximum clearance of 3metres between the branch tips and the surrounding ground levels. No pruning wounds greater than 10mm in diameter to be generated as a result of the works – No Deadline Date</p> <p><b>126.5:</b> 25/02036/FUL - 59 Pontefract Road, Ackworth, Pontefract - Conversion of coach house to granny flat/Annexe and associated works – Deadline 19/12/2025</p>

<b>127</b>	To note a date correction relating to the October Council meeting agenda item 96, the personnel committee meeting was held on 7 <sup>th</sup> October 2025 not the 22 <sup>nd</sup> September 2025 as stated.
<b>128</b>	To consider options relating to a new Parish Council vehicle and instruct the Clerk accordingly.
<b>129</b>	To consider Allotment rent and water payment for 2026 and make recommendation.
<b>130</b>	To receive a CIL report and consider allocation options to deal with the remaining unallocated CIL funding.
<b>131</b>	To receive an update regarding John Gully's grave from a trustee.
<b>132</b>	To receive correspondence between the Chair of Ackworth Parish Council and East Hardwick Parish Council relating to the ongoing Mill Stone boundary enquiry on Station Road.
<b>133</b>	To review the terms of reference for the Review Panel Committee and consider a proposal from the Clerk for an amendment to section 7.
<b>134</b>	To receive correspondence from Wakefield District Council relating to the proposed plans for a crossing point on Doncaster Road, near Orchard Drive and consider a response.
<b>135</b>	<b>TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)</b>
<b>136</b>	To confirm the legal handover of 'Phase One: Ackworth Quarries Community Centre' as of 2 <sup>nd</sup> January 2026.
<b>137</b>	<p>Matters relating to the lease of Low Ackworth Playing Field</p> <p><b>137.1:</b> To receive a proposal from Cllr Richmond that this council resolves that no new lease for Townend Playing Field shall be executed until an official copy of the previous lease agreement has been obtained and thoroughly reviewed.</p> <p><b>137.2:</b> To receive a draft copy of the proposed lease agreement between Wakefield Metropolitan District Council and Ackworth Parish Council in relation to Townend Playing Fields, also referred to as Low Ackworth Playing Fields and consider approval.</p> <p><b>137.3:</b> To receive a proposal from Cllr Parker that Ackworth Parish Council instructs the Clerk together with advice from the Parish Council's Solicitors, to approach Wakefield Metropolitan District Council to request a Community Asset Transfer for the freehold ownership of the property, on Station Road, Ackworth known as the "Low Ackworth/Townend Playing Fields". This transfer by gift or by such sum of money acceptable to the Wakefield Authority, to enable this Parish to develop the Community Centre and sports field for parish use.</p>

Next Council Meeting: 12<sup>th</sup> January 2026