



Mrs J Nolan  
Clerk to the Council

The Parish Council Community Centre  
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3 June 2026

Dear Resident

You are invited to attend a meeting of Ackworth Parish Council which will be held at the Parish Council Community Centre, Bell Lane, Ackworth, on **MONDAY 8<sup>th</sup> JUNE 2026, COMMENCING AT 7.15PM.**

Yours faithfully

Jemma Nolan  
Clerk

## AGENDA

### 22 Apologies

- 22.1: To receive apologies for absence given in advance of the meeting.
- 22.2: To consider the approval of reasons given for absence.

### 23 Declarations of Interests and Dispensations

- 23.1: To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda.
- 23.2: To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.
- 23.3: To grant any requests for dispensation as appropriate.

### 24 To receive available reports from the following:

- 24.1: WMDC District Councillors.
- 24.2: APC Council Representatives on outside bodies.
- 24.3: To receive correspondence from Low Ackworth Community Association and consider any action required.

### 25 To consider for approval of the minutes of the Parish Council Meeting held on the 11<sup>th</sup> May 2026, as a true and correct record.

### 26 To receive applications for the Exclusive Rights of Burial.

### 27 Financial Matters

- 27.1: To receive and consider for approval the accounts including bank statements to the end of April 2026.
- 27.2: To receive and consider for approval payments to be made and Petty Cash account to 8<sup>th</sup> June 2026.
- 27.3: To receive year end financial reports as of 31<sup>st</sup> March 2026.

**28** To receive a copy of the Internal Auditor's annual report for the financial year 25/26 and consider any action required.

**29** Annual Governance and Accountability Return

**29.1:** To consider each of the assertions below within Section 1 of the Annual Governance and Accountability Return (AGAR), Annual Governance statement for year 2025/2026 and the council's response to each assertion

**29.1.1** We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements

**29.1.2** We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.

**29.1.3** We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.

**29.1.4** We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.

**29.1.5** We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.

**29.1.6** We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.

**29.1.7** We took appropriate action on all matters raised in reports from internal and external audit.

**30.1.8** We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.

**29.1.9** Trust funds (including charitable). The council is a sole managing trustee and has discharged its accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.

**29.1.10** We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.

**29.2:** To consider for approval, Section 1 of the Annual Governance and Accountability Return (AGAR), Annual Governance statement for year 2025/2026 in line with the council's response to each assertion under 29.1.

**29.3:** To consider for approval the AGAR Account Statements for 2025/2026 Section 2, provided by the Responsible Financial Officer (RFO).

**29.4:** To consider the date of the public rights of inspection as presented, starting from the 10<sup>th</sup> June 2026 to the 21<sup>st</sup> July 2026, which includes the first 10 working days of July 2026.

**30** To receive correspondence from Ackworth Cricket Club and consider any action required.

**31** To receive a proposal from a resident relating to Brackenhill Community Centre and consider any action required.

**32** To receive a request from Brackenhill Allotment Association and consider for approval.

**33** To receive a section 137 grant request from Ackworth Drop In for funding for 26/27 and decide a course of action.

**34** To receive a response from Wakefield District Council relating to the request of an onsite meeting regarding the highway matters raised relating to Mill Dam/Chapel Garth and consider any action required.

**35** Motions requested by Councillor(s)

**35.1** To receive a proposal from Councillor A Sherratt that expressions of interest are sought for a medium-term lease (e.g. 3 years) for Brackenhill Community Centre for appropriate use such as office or similar to provide ongoing income for the parish council from the facility which is currently largely unused.

**35.2** To receive a proposal from Cllr Richmond to consider that the Council reviews its long-term budget to incorporate additional annual repayments toward the Carr Bridge Pavilion Public Works Loan Board (PWLB) loan.

**35.3** To receive a proposal from Cllr Roberts, to instruct the Clerk to issue an invitation to the three new District Councillor's for Ward 1, Low Ackworth Community Association, the Chair of Ackworth Parish Council and the Clerk, to attend a meeting regarding the Low Ackworth Lease and Low Ackworth Community Centre to information share between all parties.

**36 TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)**

**37** To receive the minutes of the Personnel Committee meeting held on 2<sup>nd</sup> June 2026 and approve the recommendations within them.

**38** To receive renewal quotations for two mobile phone contracts and decide a course of action.

**Next Council Meeting: Monday 13<sup>th</sup> July 2026**

*There will be a 15-minute public session prior to the meeting and this will commence at 7.15pm  
(Members of the public are reminded to adhere to the rules set by the council for this session)*

*Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting. The Parish Council meeting may be recorded under the Openness of Local Government Regulations 2014. Devices are to be placed on the table provided throughout the meeting.*