



Mrs S J Templeman  
Clerk to the Council

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3 May 2022

Dear Sir / Madam

You are invited to attend the Annual Meeting of Ackworth Parish Council which will be held on **MONDAY 9 MAY 2022, AT THE PARISH COUNCIL COMMUNITY CENTRE, BELL LANE, ACKWORTH, COMMENCING AT 7.15 PM.**

Yours faithfully

Clerk

## AGENDA

1. To elect a Chair for the forthcoming year 2022/23
2. Chair to sign Declaration of Acceptance of Office Form
3. To elect a Vice Chair of the Council for the year 2022/23
4. To receive apologies for absence and to approve the reasons given.
5. Declarations of Interests and Dispensations
5.1 To receive declarations of interest from Councillors on items on the agenda
5.2 To receive written requests for dispensations for disclosable pecuniary interest (if any)
5.3 To grant any requests for dispensation as appropriate
6. To receive a Report from West Yorkshire Police
7. To receive a Report from District Councillors
8. To receive a report from Council Representatives on outside bodies
9. To receive and approve the minutes of the Parish Council Meeting held on 11 April 2022
10. To receive the Clerks report on matters arising from the Minutes of 11 April 2022
11. To receive and approve the accounts to the end of April 2022
12. To receive and approve a list of payments to be made and Petty Cash account to 9 May 2022
13. To receive the External Audit report for year ending 31 March 2020, to decide, what if any action needs to be taken and to approve the cost of the work carried out. ( <i>Special Motion Cllr Balfour, Cllr Roberts and Cllr Bell</i> ).
14. To receive the External Audit report for year ending 31 March 2021, to decide what if any action needs to be taken and to approve the cost of the work carried out. ( <i>Special Motion Cllr Balfour, Cllr Roberts and Cllr Bell</i> ).

<b>15.</b> To receive the invoice from Wakefield Council for the Christmas Lights 2019 and to approve payment.
<b>16.</b> To approve the Chairman's discretionary allowance of £1000 in budget for the forthcoming year
<b>17.</b> To receive the minutes of the Village Facilities Committee meeting held on 25th April and to approve the recommendations contained within them.
<b>18.</b> To receive the minutes of the Village Events Committee meeting held on 25th April and to approve the recommendations contained within them.
<b>19.</b> To receive the minutes of the Finance and General Purpose Committee meeting held on 25th April and to approve the recommendations contained within them.
<b>20.</b> To receive the minutes of the Allotments Sub Committee meeting held on 29 April and to approve the recommendations contained within them.
<b>21.</b> To review delegation arrangements to committees, subcommittees, staff and other local authorities
<b>22.</b> To review the Terms of Reference of committees and subcommittees
<b>23.</b> To elect representatives to Parish Council Committees and Subcommittees
23.1 Finance & General Purposes Committee
23.2 Village Events Committee
23.3 Village Amenities Committee
23.4 Road Safety Committee
23.5 Communications & Media Committee
23.6 Allotment Subcommittee
23.7 Planning Subcommittee
<b>24.</b> To appoint any new committees
<b>25.</b> To review and adopt Ackworth Parish Council's Standing Orders
<b>26.</b> To review Financial Regulations
<b>27.</b> To appoint members as representatives to outside bodies and confirm arrangements for reporting back.
27.1 Ackworth Heritage Group.
27.2 Ackworth United Charities
27.3 Pontefract & District Almshouses Trustees
27.4 Wakefield & District Town & Parish Council Liaison Group
27.5 Yorkshire Local Councils Association – Wakefield Branch
27.6 National Coal Mining Museum Liaison Committee
23.7 Low Ackworth Community Centre Association Committee
<b>28.</b> To review inventory of land and assets including building and office equipment
<b>29.</b> To review the Council's and/or staff subscriptions to other bodies
<b>30.</b> To review the Council's complaints procedure
<b>31.</b> To review the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018
<b>32.</b> To review the Council's policy on dealing with the press/media
<b>33.</b> To receive and comment on Planning Applications received by Wakefield MDC
• 22/00310/FUL 6 Woodland Grove – new entrance porch
• 22/00564 54 Mill Gate – Part two storey, part single storey extension to side, single extension to rear and extension of garage.
<b>34.</b> To receive Burial Rights
<b>35.</b> Strata Homes Community Centre:
a) To appoint a qualified person to oversee the hand over
b) To nominate a Councillor to oversee the hand over