



Mrs J Nolan  
Clerk to the Council

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28 May 2026

Dear Resident,

You are invited to attend a meeting of Ackworth Parish Council Personnel Committee which will be held at the Ackworth Quarries Community Centre, Seals Drive, Ackworth, on **TUESDAY 2<sup>nd</sup> JUNE 2026, COMMENCING AT 6PM.**

Yours faithfully

Jemma Nolan  
Clerk

*Please note there will be no public session prior to the start of a committee meeting.  
(Members of the public are reminded to adhere to the rules set by the council for this session)*

*Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting. The Parish Council meeting may be audio recorded under the Openness of Local Government Regulations 2014. Devices are to be placed on the table provided throughout the meeting.*

## AGENDA

<p>1. Apologies</p> <p>1.1 To receive apologies for absence given in advance of the meeting 1.2 To consider the approval of reasons given for absence</p>
<p>2. Declarations of Interests and Dispensations</p> <p>2.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda 2.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest 2.3 To grant any requests for dispensation as appropriate</p>
<p>3. To note the minutes of the last Personnel Subcommittee meeting held on 7<sup>th</sup> October 2025.</p>
<p><b>4. TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)</b></p>

5. To review a deferred proposal from Council and to make recommendation.

*“To receive a proposal from Cllr A Sherratt that that an agenda item be included for all full parish council meetings which provides an update on previously agreed, and outstanding, actions and to decide a course of further action as required.”*

6. To receive a draft employee handbook for consideration and recommendation.

7. To complete an annual review of the Council’s employment policies and procedures and make recommendation.

8. To review resource for hosting the annual Parish Assembly and make recommendation.

**Next Meeting:** Meetings of this committee are ad-hoc.