



Mrs J Nolan
Clerk to the Council

The Parish Council Community Centre
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30 September 2026

Dear Resident,

You are invited to attend a meeting of Ackworth Parish Council Personnel Committee which will be held at Parish Council Community Centre, Bell Lane, Ackworth on **MONDAY 5th OCTOBER 2026, COMMENCING AT 7PM.**

Yours faithfully

Jemma Nolan
Clerk

*Please note there will be no public session prior to the start of a committee meeting.
(Members of the public are reminded to adhere to the rules set by the council for this session)*

Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting. The Parish Council meeting may be audio recorded under the Openness of Local Government Regulations 2014. Devices are to be placed on the table provided throughout the meeting.

AGENDA

1	Apologies 1.1 To receive apologies for absence given in advance of the meeting 1.2 To consider the approval of reasons given for absence
2	Declarations of Interests and Dispensations 2.1: To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda 2.2: To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest 2.3: To grant any requests for dispensation as appropriate
3	To note the minutes of the last Personnel Committee meeting held on 22 nd June 2026.
4	To discuss Christmas gratuity and make recommendation
5	TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL

TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)	
6	To consider an occupational health risk assessment for the Cemetery Attendant and Relief Caretaker due to the nature of these roles and working with noise and vibration and make recommendation.
7	To review the 'Local Government Services' pay agreement for 2026/27 and agree a month of implementation for payroll to action.
8	To review the National Foundation Living Wage increase for 2026/27 and agree a month of implementation for payroll to action.
9	To consider a request for a reduction in hours to the Project and Events Manager role and make recommendation.
10	To review current staffing levels in all roles and make recommendation to Council on future requirements.
11	To consider items for inclusion in the 2026/27 budget or changes to be made within the current period 2025/26 that may impact budget regarding resource and make recommendation.

Next Meeting: Meetings of this committee are ad-hoc.

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