

Minutes of the meeting of Ackworth Parish Council's Finance and General Purpose Committee held at the Parish Council Community Centre, Bell Lane, Ackworth, on Monday 21 February 2022 commencing at 7:15PM

Present: Cllr: M Roberts, in the Chair

Cllrs: J Bell, M Galvin and T Hames

The Chair welcomed everyone to the meeting.

1. To receive apologies for absence

1.1. Apologies were received from Cllrs S Balfour and G Marshall and the reasons given as reported in the attendance book were approved

2. Declarations of Interests and Dispensations

2.1. To receive declarations of interest from Councillors on items on the agenda

2.2. To receive written requests for dispensations for disclosable pecuniary interest (if any)

2.3. To grant any requests for dispensation as appropriate

None

3. To receive and note the minutes of the Finance and General Purposes Committee held on 29 November 2021

3.1. The minutes were noted

4. To receive any matters arising from the minutes

4.1. The Clerk reported on the following matters

- John Gully's Grave – the Parish Council's Solicitor is currently dealing with this.
- External Audit – still awaiting the final report.
- Low Ackworth Lease – the Parish Council's solicitor's details have been passed to Wakefield Council.

5. To receive a report from the Clerk regarding the Internal Checks of the Accounts carried out by Cllr Hames

5.1. A copy of the report had previously been circulated to all Councillors

The report was received and noted.

6. To review and approve the Risk Management Assessment for year ending 31 March 2022

6.1. The assessment had previously been circulated to all Councillors.

It was agreed to recommend to the Parish Council that the report is approved.

7. To agree that the Personnel Sub Committee will meet to discuss issues relating to salaries and the recruitment process for the Project Manager

7.1. It was agreed to recommend to the Parish Council that a meeting is held and if the Chair of the Personnel Sub-Committee is not available then Cllr Roberts is invited to the meeting.

8. Health & Safety – receive and note a report on any Health & Safety matters

8.1. None to report.

9. That the protocol for public input to Parish Council meetings be amended (Cllr Marshall & Cllr Richmond)

9.1. The amendments to the Protocol for public input to Parish Council meetings had previously been circulated to all Councillors.

Cllr Hames proposed and Cllr Bell seconded that the amendments are not accepted. All Councillors voted in favour.

It was therefore agreed to recommend to the Parish Council that the protocol remains unchanged.

PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THE PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

10. To receive quotes to repair the footpath on the Village Green

10.1. The Clerk reported that two quotations had been received.

Cllr Hames proposed and Cllr Bell seconded that quotation 2 is accepted. All Councillors agreed.

It was therefore agreed to recommend to the Parish Council that quotation 2 is accepted.

11. To receive and report to the Parish Council any items of note on the budget report to 31 January 2022

11.1. The report had previously been circulated to all Councillors. No queries were raised.

It was agreed to recommend to the Parish Council that this report is received and accepted.

The Chair thanked everyone for attending and closed the meeting at 7:40pm