

**PURSUANT TO NOTICE A MEETING OF ACKWORTH PARISH COUNCIL WAS HELD AT THE PARISH COUNCIL COMMUNITY CENTRE, BELL LANE, ACKWORTH, ON MONDAY 11 APRIL 2022 COMMENCING AT 7.15 PM**

**Present:** Cllr: M Roberts, in the Chair

Cllrs: J Bell, A Cook, M Galvin, T Hames, Mrs S Hollyhead, T Hollyhead, G Marshall, S Parker and S Richmond

3 members of the public

The Chair welcomed everyone to the meeting.

Question 1 – The Chair of Wakefield District Cycle Forum Chair said she was surprised that they were being charged for room hire and would like the invoice cancelled.

The Chair advised that the matter is due to be discussed at the next Finance and General Purposes Committee meeting.

**1. To receive apologies for absence and approve reasons for given**

C1.1. Apologies were received and the reasons given as reported in the attendance book were approved from S Balfour and A Garbutt

Apologies were received from District Councillor R Massey

**2. Declarations of Interests and Dispensations**

C2.1. To receive declarations of Interest from Councillors on items on the agenda

C2.2. To receive written requests for dispensations for disclosable pecuniary interest (if any)

C2.3. To receive any requests for dispensation as appropriate

None to receive.

**3. To receive a report from West Yorkshire Police**

C3.1. The Clerk read out a report from PCSO Lorraine Kavanagh. The report was received and noted.

**4. To receive a report from District Councillors**

C4.1. The Clerk read out a report received from Councillor A Garbutt. The report was received and noted.

**5. To receive a report from Parish Council representatives on outside bodies**

C5.1. None to receive.

**6. To approve the Minutes of the Parish Council Meeting held on 14 March 2022**

C6.1. The minutes had previously been circulated to all Councillors.

Cllr T Hollyhead proposed and Cllr A Cook seconded that the minutes are approved.

Voting took place  
7 Councillors voted in favour  
0 Councillors voted against  
3 Councillors abstained

It was therefore RESOLVED that the minutes are approved.

**7. To receive the Clerks report on matters arising from the Minutes of 14 March 2022**

C7.1. None to receive.

**8. To receive and approve the accounts, income, expenditure and bank reconciliation to end of March 2022**

C8.1. The accounts had previously been circulated to all Councillors.

Cllr Cook proposed and Cllr Bell seconded that the accounts are approved.

Voting took place  
7 Councillors voted in favour  
0 Councillors voted against  
3 Councillors abstained

It was therefore RESOLVED that the accounts are approved.

It was further agreed that to ask the Finance and General Purposes Committee to review the bank accounts and make recommendations for any changes.

**9. To receive and approve a list of payments to be made and Petty Cash account to 11 April 2022**

C9.1. The list of payments to be made and Petty Cash account had been circulated to all Councillors at the meeting.

Cllr Mrs S Hollyhead proposed and Cllr Hames seconded that the list of payments to be made and petty cash accounts are approved.

Voting took place  
8 Councillors voted in favour  
0 Councillors voted against  
2 Councillors abstained

It was therefore RESOLVED that the list of payments to be made and Petty Cash account are approved.

**10. To receive the External Audit report for year ending 31 March 2020, to decide, what if any action needs to be taken and to approve the cost of the work carried out.**

C10.1. The report had previously been circulated to all Councillors.

The Clerk read out the external audit report

Cllr Bell proposed and Cllr T Hollyhead seconded that this was noted.

Voting took place

8 Councillors voted in favour

0 Councillors voted against

2 Councillors abstained

It was therefore RESOLVED that the report is noted.

**11. To receive the External Audit report for year ending 31 March 2021, to decide what if any action needs to be taken and to approve the cost of the work carried out.**

C11.1. The report had previously been circulated to all Councillors

The Clerk read out the external audit report

Cllr Cook proposed and Cllr Mrs S Hollyhead seconded that the report is noted.

Voting took place

8 Councillors voted in favour

0 Councillors voted against

2 Councillors abstained

It was therefore RESOLVED that the report is noted.

**12. To approve the Dates of meetings for the forthcoming year**

C12.1. The meeting dates are approved as circulated.

**13. To receive the minutes of the Road Safety Committee held on 28 March 2022 and to approve any recommendations within them**

C13.1. The minutes had previously been circulated to all Councillors

Cllr T Hollyhead proposed and Cllr A Cook seconded that the minutes are approved

Voting took place

8 Councillors voted in favour

0 Councillors voted against

2 Councillors abstained

It was therefore RESOLVED that the minutes are approved.

**14. To receive the minutes of the Village Events Committee held on 28 March 2022 and to approve any recommendations within them**

C14.1. The meeting was not quorate.

**15. To receive the minutes of the Communications and Media Committee held on 28 March 2022 and to approve any recommendations within them.**

C15.1. The meeting was not quorate.

**16. To receive and comment on Planning Applications received by Wakefield MDC:**

C16.1. The planning applications were noted unless otherwise stated.

- 22/00525/FUL 47 Orchard Drive- extension to existing rear of existing garage and new pitched roof preceded by the removal of the existing section garage.
- 22/00486/ADV Hand Car Wash – sign to wall at front directly abutting path.
- 22/00513/TPO 14 Wakefield Road – T1 Ash removal of large limb overhanging Wakefield Road and removal of further stem which has large scare wound due to shedding a limb.
- 22/00492/TPO 6 The Elms – crown reduction T1 Hazel by approximately 2m

**17. To receive Burial Rights**

C17.1. I90 William Edwin Storey

C17.2. K4 Marjorie Ann West

**18. To receive correspondence from Wakefield Council the published report on the Initial Recommendations for the Community Governance Review and to agree a course of action if required.**

C18.1. Correspondence had previously been circulated to all Councillors

A discussion took place. The deadline to submit any further comments is 31 May 2022

Cllr Roberts proposed and Cllr Cook seconded that this is discussed at the next Finance and General Purposes Committee Meeting and recommendations are brought to the next Parish Council meeting.

Voting took place

7 Councillors voted in favour

2 Councillors voted against

1 Councillors abstained

It was therefore RESOLVED that the Finance and General Purposes Committee bring recommendations to the next meeting.

**19. To receive correspondence from Wakefield District Council regarding the Wakefield District Local Plan 2036 – Pre Main Modifications Consultation and to agree a course of action if required.**

C19.1. The correspondence had previously been circulated by email including links to the consultation.

A discussion took place.

It was therefore RESOLVED that the correspondence is received and noted, with no further action from the Parish Council.

It was further agreed that the Planning Subcommittee would look into the SHLAA to see that the Parish of Ackworth is mapped correctly.

**20. To receive correspondence from a local resident concerning the recent Parish Council Election**

C20.1. The correspondence had previously been circulated to all Councillors

It was agreed to contact Electoral Services to advise them that concerns had been raised regarding the timescales of postal votes and polling cards and residents may have missed out on voting.

There being no further business to transact the Chair thanked everyone for attending and closed the meeting at 8:40pm

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**Chair – 9 May 2022**