

**Minutes of the meeting of Ackworth Parish Council's Allotments Subcommittee, held at the Parish Council Community Centre, Bell Lane, Ackworth, on Friday 17 June 2022 commencing at 10am**

Present: Cllr M Galvin in the Chair

Cllrs J Bell, T Hames, Mrs S Hollyhead, T Hollyhead and S Parker

Tenant Representatives: S Clifton, P Palmer and N Richmond

**1. Confidential Items**

1.1. It was reported Plot Inspections had been carried out on 15 June and it was recommended that a letter would be sent to those tenants whose plot fell below the required standard as set out in the Rules and Regulations. It was further reported that several plots would be monitored over the coming months and action taken where necessary.

The Chair welcomed Tenant Representatives to the meeting.

**2. To receive apologies for absence**

2.1. Apologies were received from Tenant Representatives Ken McCluskey and Bev Richmond.

**3. Declarations of Interest and Dispensations**

**3.1. To receive declaration of interest from Councillors on items on the agenda**

**3.2. To receive written requests for dispensations for disclosable pecuniary interests (if any)**

**3.3. To grant any requests for dispensation as appropriate**

None to receive

**4. To receive matters arising from the meeting held on 29 April 2022**

The following matters were received:

- Road planings still to be ordered, delivery to be coordinated with the Allotment Association
- There has been no progress on seeking a person with a gun licence, An update will be provided at the next meeting.

**5. To discuss the management of unkempt plots**

5.1. A discussion took place. The Chair reported that letters would be sent out to those tenants whose plots were not up to the required standard and that a number of plots were being monitored and action would be decided at the next meeting.

**6. To receive an update on pest control and decide a course of action**

6.1. The latest pest control report was read out. It was noted from the report that the activity is less than previous visits and on reviewing historic reports it remains around the same year on year. The problem is around those plots with poultry.

It was further reported that one letter had been received from a tenant advising the council they had seen rat activity on their plot. The Pest Control officer has been in contact with this tenant.

6.2. The Allotment Association reported that they are reintroducing their handover document for new tenants and it will include advice on keeping plots clear, harvesting food at the right time, crop management and correct storage of feed for poultry.

**7. To discuss the main gate access and decide on a course of action**

7.1. Complaints have been received by the Allotment Association about the main gate being left open or unlocked.

It was agreed to recommend that four signs are purchased and attached to the each side of the gates reminding tenants that the gate must be locked at all times.

**8. To review new lettings and the waiting list**

8.1. There are currently 8 residents on the waiting list.

8.2. Five plots have been re-let and there is one newly vacant plot.

**9. To receive updates on Brackenhill Allotment Association**

9.1. The following was reported:

- The bus trip to the Harrogate Show
- Lots of preparation going into the gala
- Best kept plot to be judged on 2 July. It was recommend that the prizes are issued as cheques rather than garden centre vouchers.
- Security lighting has been installed as a trial.

The Chair thanked everyone for attending and closed the meeting at 11:20am