

**Minutes of the meeting of Ackworth Parish Council's Allotments Subcommittee, held at the Parish Council Community Centre, Bell Lane, Ackworth, on Friday 18 November 2022 commencing at 10:30am**

Present: Cllr Bell in the Chair

Cllrs Mrs S Hollyhead and T Hollyhead

Tenant Representatives: S Clifton, P Palmer, Bev Richmond and N Richmond

The Chair welcomed Tenant Representatives to the meeting and congratulated them as they start their new term of office.

**1. To receive apologies for absence**

1.1. Apologies were received from Cllrs T Hames and S Parker and Tenant Representatives Ken McCluskey.

**2. Declarations of Interest and Dispensations**

2.1. To receive declaration of interest from Councillors on items on the agenda

2.2. To receive written requests for dispensations for disclosable pecuniary interests (if any)

2.3. To grant any requests for dispensation as appropriate

None to receive.

**3. To note the minutes of 17 June 2022**

3.1. The minutes were noted.

**4. To receive matters arising from the meeting of 17 June 2022**

4.1. New signs have been installed on the gate to remind tenants it must be kept locked.

**5. To discuss the management of unkempt plots**

5.1. It was reported that an inspection has been carried out on 16 November. There are a number of plots that had been identified over the summer as being below the required standard. Letters would be sent to those tenants and action would be decided at the next meeting prior to tenancy renewals.

5.2. A request has been received from the tenant on plot 29a asking if they can have the caravan sited on plot 30a. Plot 30a has recently been vacated. It was agreed the tenant on 29a could move the caravan onto their plot.

**6. To receive an update on pest control**

6.1. The monthly report was read out at the meeting.

It was noted that the pest control officer could not gain access to some plots as they were locked. He does hold a key for some of the plots with locks, but not all.

It was agreed to write to tenants with locked plots to request a key.

**7. To review new lettings and the waiting list**

7.1. It was noted that there had been two new lettings.

7.2. It was noted that there are currently 10 residents on the waiting list.

7.3. It was noted that there is one vacant plot which will be offered to the next person on the waiting list.

**8. To receive updates on Brackenhill Allotment Association**

8.1. The following was reported:

- The Association expressed its thanks to the Parish Council for the gifts and flowers for prize winners at the annual presentation event.
- The Pumpkin Event was successful. The Parish Council Events Committee and Allotment Association to work together to see how the pumpkin event can be enhanced for next year.
- The Pie and Pea supper had been a success.
- Membership fees to the Association next year can be paid by bacs.

The Chair thanked everyone for attending and closed the meeting at 11:10

Signed.....Date.....

Chair