



Mrs J Nolan
Clerk to the Council

The Parish Council Community Centre
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Minutes of the meeting of Ackworth Parish Council held on Monday 15th January 2024 at 7:15pm

Attendance

Cllr Martin Roberts – Chair
Cllr Mike Galvin
Cllr Suzy Sherratt
Cllr Andy Sherratt
Cllr Carolyn Hall
Cllr John Bell
Cllr Sarah Balfour
Cllr Stephen Parker
Cllr Nathan Bland

Clerk J Nolan

6 Members of the Public in attendance.

- Member of the public asked the council present, if any individual councillor had an interest in microbreweries, breweries or Wilsdene Development. Question was answered.
- Member of the public read out a statement in order to make the Parish Council aware that following their attendance to the meeting on the 13th November 2023, they were verbally assaulted by a fellow attendee upon exiting the premises. The member of the public was asked to write to the Clerk to review safeguarding during council meetings.

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting. <i>The Parish Council meeting may be recorded under the Openness of Local Government Regulations 2014. Devices are to be placed on the table provided throughout the meeting.</i>

2. Apologies

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| <ul style="list-style-type: none">2.1 To receive apologies for absence given in advance of the meeting.2.2 To consider the approval of reasons given for absence. |
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<p>2.1 Resolved that apologies for absence were given in respect of Cllr Sharon Maiden, Cllr Amanda Cook and Cllr Gwen Marshall. The reason for absence were noted by the Clerk.</p> <p>2.2 Resolved that apologies for absence given were approved</p>

3. Declarations of Interests and Dispensations
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| <ul style="list-style-type: none">3.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda.3.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest. |
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<p>3.3 To grant any requests for dispensation as appropriate.</p>
<p>3.1 / 3.2 / 3.3 None to receive.</p>
<p>4. To receive available reports from the following:</p> <p>4.1 West Yorkshire Police 4.2 WMDC District Councillors 4.3 APC Council Representatives on outside bodies</p>
<p>4.1 Received. 4.2 None received. 4.3 PACT & Ackworth Heritage Group</p> <p>Cllr A Sherratt attended the PACT meeting on 11th January 2024 – No updates to provide.</p> <p>Cllr A Sherratt and Cllr S Sherratt attended the January Ackworth Heritage Group meeting, the following items were noted:</p> <ul style="list-style-type: none"> • Harry Miles to be awarded a blue plaque • Planned event for Harry Miles photo identification which the Heritage Group will contact the Clerk to book a room for the event and support in promoting the event • Potential village green event in the pipeline • Next event on 25th January 2024 at the Parish Rooms called 'Fish & Ships'
<p>5. To approve the minutes of the Parish Council Meeting held on the 11th December 2023, as a true and correct record.</p>
<p>5.1 Proposer Cllr Balfour, Seconded Cllr Hall. Voting completed, all in favour. Resolved: The meeting minutes were approved.</p>
<p>6. Committee and Subcommittee Meetings:</p> <p>6.1 To receive the minutes of the Allotments Sub-Committee meeting held on 5th January 2024 and approve the recommendations within them.</p>
<p>6.1 Proposer Cllr Balfour, Seconded Cllr Bell. Voting completed, 8 in favour. Resolved: The meeting minutes were received, and recommendations approved.</p>
<p>7. To receive Burial Rights.</p>
<p>7.1 Donald Clay V28, Roger Kenneth Lawrenson Section R Row B Grave 1 (Ashes), Joan Mary Ashley V31, Paul Greenfield K14.Received.</p>
<p>8. Financial Matters:</p> <p>8.1 To receive and approve the accounts to the end of December 2023. 8.2 To receive and approve payments to be made and Petty Cash account to 15th January 2024.</p>
<p>8.1 Proposer Cllr Bland, Seconded Cllr Balfour. Voting completed, 8 in favour. Resolved: Approved. 8.2 Proposer Cllr Hall, Seconded Cllr Bell. Voting completed, 8 in favour. Resolved: Approved.</p>
<p>9. To consider and decide upon the following planning applications:</p> <p>9.1 23/01812/FUL - Fairacre Pontefract Road Ackworth Pontefract WF7 7EU - Creation of new access – Deadline 18/01/2024</p> <p>9.2 23/02284/FUL - 140 Pontefract Road Ackworth Pontefract WF7 7EE - Bay Window extension – Deadline 18/01/2024</p> <p>9.3 23/02309/FUL - 32 Banks Avenue Ackworth Pontefract WF7 7JU - Change of use of dwellinghouse (Use Class C3) to residential accommodation and care (Use Class C2) – Deadline 04/01/2024</p>

- 9.1** It was **noted** to review any further applications made to this property.
- 9.2** The application was **noted** as no further action.
- 9.3** Cllr A Sherratt proposed an objection to be submitted by the council on the grounds of negative impact to amenities and detrimental effect on the area. Seconded by Cllr S Sherratt.

After a discussion a vote was taken.
3 in favour, 6 against. **Resolved:** The proposal **fell**.

10. To review and approve terms of reference of the Complaints Committee.

10.1 An amend to the wording was noted under section 9 to include Vice Chair.
Proposer Cllr Bland, seconded Cllr Balfour. All in favour.
Resolved: Terms of reference was **approved**.

11. To elect a Chair and Vice Chair for the Complaints Committee.

11.1 Members of this committee **noted** as Cllr A Sherratt, Cllr Maiden, Cllr Balfour and Cllr Roberts.

Votes for Chair:

Cllr Maiden proposed by Cllr Balfour, seconded by Cllr Hall. Voting completed, 6 in favour, 3 against.
Cllr A Sherratt proposed by Cllr S Sherratt, seconded by Cllr A Sherratt. Voting completed, 3 in favour, 6 against.

Resolved: Cllr Maiden **elected** as Chair of this committee pending her acceptance.

Votes for Vice Chair:

Cllr Roberts proposed by Cllr Balfour, seconded by Cllr Bland. Voting completed, 6 in favour, 3 against.
Cllr A Sherratt proposed by Cllr S Sherratt, seconded by Cllr Parker. Voting completed, 3 in favour, 6 against.

Resolved: Cllr Roberts **elected** as Vice Chair of this committee.

12. To note that from 2024, abstention votes will no longer be recorded in the minutes of meetings of Ackworth Parish Council.

12.1: Noted.

13. To receive correspondence from Fairways Service Station regarding the land next to Ackworth Cemetery and decide a course of action.

13.1 A proposal was made by Cllr Balfour for the Chair and Vice Chair and a member of staff of this council to meet with the owner of Fairways Service Station to review further and explore all options including leasing potential and land registry enquiry. Proposer Cllr Balfour, seconded Cllr Bland. All in favour. **Resolved:** Clerk to arrange a meeting.

14. Motions requested by Councillors

14.1 To receive a proposal from Cllr S Sherratt that APC Bank Statements are supplied to the full council, as part of the scheduled council meeting alongside the accounting records provided.

14.2 To receive a proposal from Cllr S Sherratt that during the process of administering the internal checks, that the elected Councillor is provided the APC Bank Statements for the period being completed.

14.1 It was **noted** by the Clerk that including bank statements alongside the existing financial reports may cause confusion and result in additional administration work for the staff team in actioning additional information requests. A consideration was requested that if the proposal was approved that queries would be formally submitted on any financial matters prior to the Council meeting.

A discussion took place.

Chair requested a proposer and seconder for the original proposal as written in agenda item 14.1.
Proposer Cllr S Sherratt, seconded by Cllr A Sherratt.

Cllr Hall proposed an amend to Cllr S Sherratt's original proposal to include a submission deadline for any financial queries to be submitted to the Clerk by 9am the Friday prior to the council meeting. If the motion approved, with a review required after 6 months to reassess value of including bank statements and impact on the staff team.

Proposer Cllr Hall, seconded by Cllr Bland, voting completed 8 in favour.

It was **noted** by the Clerk that individual salary information would be redacted from the bank statement.

Voting took place on the proposal including the amend. Proposer Cllr A Sherratt, seconded Cllr Bland.

Resolved: Amend **approved**.

14.2 Proposer Cllr S Sherratt, seconded by Cllr S Parker. Voting completed, all in favour.

It was **noted** that individual salary information would be redacted from the bank statement.

Resolved: Approved

Time Closed: 20:37