



Mrs J Nolan
Clerk to the Council

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Minutes of the Meeting of Ackworth Parish Council held at Ackworth Parish Council Community Centre, Bell Lane, Ackworth, on Monday 14th April 2025, at 7.15 PM.

Attendance

Cllr Martin Roberts – Chair
Cllr John Bell
Cllr Stephen Parker
Cllr Carolyn Hall
Cllr Andy Sherratt
Cllr Suzy Sherratt
Cllr Nathan Bland
Cllr Sean Richmond

Clerk: J Nolan

7 Members of the Public in attendance.

Question time was held at 7:15pm and extended by the Chair until 8pm, questions asked that related to the agenda in line with the Council Standing Orders are listed as below.

- 1. Agenda item 11.1 questions asked regarding a pedestrian on Doncaster Road*
- 2. Agenda item 16 questions asked regarding parish council decision making in relation to the installed exercise equipment*

<p>1. Apologies</p>
<p>1.1 To receive apologies for absence given in advance of the meeting. 1.2 To consider the approval of reasons given for absence.</p>
<p>1.1 It was resolved that the apologies were received in respect of Cllrs Maiden, Balfour, Moore & Cook. 1.2 It was resolved that council had considered and approved the reason given by Cllrs Maiden, Balfour, Moore & Cook.</p>
<p>2. Declarations of Interests and Dispensations</p> <p>2.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda. 2.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest. 2.3 To grant any requests for dispensation as appropriate.</p>
<p>2.1 / 2.2 / 2.3 None to receive, consider or grant.</p>
<p>3. To receive available reports from the following:</p> <p>3.1 WMDC District Councillors. 3.2 APC Council Representatives on outside bodies.</p>

3.3 Community - School Engagement
<p>3.1 None to receive.</p> <p>3.2 Cllr A Sherratt – Heritage Group</p> <ul style="list-style-type: none"> • Mile post missing on Went Lane – under review • WMDC commitment to digitalise Harry Miles photos • Heritage Day on the 7th June 2025 <p>3.3 The Council received a written report from Cllr S Maiden regarding her networking progress with the village schools, see appendix 1.</p>
4. To consider for approval of the minutes of the Parish Council Meeting held on the 10th March 2025, as a true and correct record.
4.1 The minutes had previously been circulated to all Cllrs. It was resolved that the meeting minutes were approved .
5. Committee Meeting Minutes
<p>5.1 To receive the minutes of the Environment, Road Safety & Planning Committee meeting held on 24th March 2025 and approve the recommendations with them.</p> <p>5.2 To receive the minutes of the Village Amenities Committee meeting held on 24th March 2025 and approve the recommendations with them.</p> <p>5.3 To receive the minutes of the Finance and General Purposes Committee meeting held on 24th March 2025 and approve the recommendations with them.</p>
<p>5.1 It was noted that the attendees listed required amendment. The minutes had previously been circulated to all Cllrs. It was resolved that the meeting minutes were approved.</p> <p>5.2 The minutes had previously been circulated to all Cllrs. It was resolved that the meeting minutes were approved.</p> <p>5.3 The minutes had previously been circulated to all Cllrs. It was resolved that the meeting minutes were approved.</p>
6. To receive applications for the Exclusive Rights of Burial.
6.1 It was resolved that the burial rights had been received for plots RB9 & RB10.
7. Financial Matters
<p>7.1 To receive and consider for approval the accounts including bank statements to the end of March 2025.</p> <p>7.2 To receive and consider for approval payments to be made and Petty Cash account to 14th April 2025.</p>
<p>Bank Statements, Bank Reconciliations, and receipts \ payments for the Current and Deposit Accounts were previously circulated to all Councillors, along with a copy of the receipts and payments for the Petty Cash account. The list of payments to be approved was circulated during the meeting.</p> <p>7.1 It was resolved that the accounts to the end of March 2025 were approved. All in favour.</p> <p>7.2 It was resolved that the list of payments to be made and petty cash account were approved. All in favour.</p>
8. To consider a response to the planning authority on the following planning applications.
<p>8.1 25/00532/FUL - 36 Hardakers Lane Ackworth Pontefract WF7 7QP - Single Storey Rear Extension - 17/04/2025</p> <p>8.2 25/00558/FUL - 3 Rosslyn Court Ackworth Pontefract WF7 7QG - Single storey extension to rear and alterations to windows to side elevation - 10/04/2025</p> <p>8.3 25/00531/CPL - Willow House 87D Pontefract Road Ackworth Pontefract WF7 7EF - Solar Panels to property in conservation area – No Set Date</p> <p>8.4 25/00591/FUL - 96 Station Road Ackworth Pontefract WF7 7HL - Proposed Two Storey Extension to the Side and Single Storey Extension to the Rear of the property. Hip to Gable conversion to the existing dwelling under permitted development - 17/04/2025</p> <p>8.5 25/00528/FUL - 1 Barncroft Close Ackworth Pontefract WF7 7RW - Single storey side extension – Deadline Date 22/04/2025</p> <p>8.6 25/00485/FUL - Oakleigh Wakefield Road Ackworth Pontefract WF7 7AN - Partial change of use at lower ground level from residential(C3) to nursery/daycare(E) with single storey extension to rear – Deadline Date</p>

8.1 to 8.6 It was resolved that all six applications under agenda item 8 were noted .
9. To review and approve the Risk Management Assessment for 25/26.
9.1 It was resolved that the Risk Management Assessment for 25/26 was approved.
10. To note a grant awarded to Ackworth Parish Council from National Highways of £1962 for the purchase of litter pickers and seasonal planting bulbs.
10.1 The receipt of the grant from National Highways of £1962 was noted .
11. Motions requested by Councillor(s) <p>11.1 To receive a proposal from Cllr S Richmond that the Clerk writes to Wakefield District Council to gain a formal response as to any decisions made regarding requests for a pedestrian crossing on Doncaster Road near the access path for Orchard Drive.</p> <p>11.2 To receive a proposal from Cllr S Richmond to request a site meeting with both Wakefield District Council's Highway Department and West Yorkshire Police to review and discuss for action, parking concerns during school opening and closing times raised by a disabled resident and pedestrians of Chapel Garth.</p> <p>11.3 Councillor A Sherratt proposes that the Parish Council proposes to the residents of Ackworth the formation of a steering group to lead the production of a neighbourhood plan.</p>
<p>11.1 It was resolved that the Clerk would write to Wakefield District Council to gain a formal response as to any decisions made regarding requests for a pedestrian crossing on Doncaster Road near the access path for Orchard Drive.</p> <p>11.2 An amend was proposed to include '<i>with representatives of Ackworth Parish Council in attendance</i>'</p> <p>To receive a proposal from Cllr S Richmond to request a site meeting with both Wakefield District Council's Highway Department and West Yorkshire Police, '<i>with representatives of Ackworth Parish Council in attendance</i>', to review and discuss for action, parking concerns during school opening and closing times raised by a disabled resident and pedestrians of Chapel Garth.</p> <p>The amend was accepted procedurally in line with Standing Orders.</p> <p>It was resolved that the Clerk would write to Wakefield District Council's Highway Department and West Yorkshire Police to review and discuss for action, parking concerns during school opening and closing times raised by a disabled resident and pedestrians of Chapel Garth.</p> <p>11.3 An amend was proposed to change the word '<i>propose to</i>' to '<i>explores with</i>'. The amend was accepted procedurally in line with Standing Orders.</p> <p>It was resolved that the Clerk would advertise for interest from residents in the formation of a steering group to lead the production of a neighbourhood plan.</p>
12. TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)
12.1 It was agreed by Council to move to the private section of the meeting on the below items.
13. To receive the Independent Playground Inspection report and decide a course of action on the recommendations.
<p>13.1 The Clerk presented a proposal for review which had been previously circulated to all Cllrs.</p> <p>The proposal presented reviewed an option to replace in full the wooden climber and trim trail within Low Ackworth play area, by way of £12,000 grant application to Wakefield District Council and contribution of £10,000 from the parish council earmarked reserves fund for 25/26 playground maintenance.</p> <p>The proposal was discussed.</p> <p>It was resolved that the proposal was approved.</p>

<p>In relation to other amber items reported, the following was approved.</p> <ul style="list-style-type: none"> • Instruction to remove the foot/hand holds from the traverse wall at Carr Bridge • Escalation of the Basket Swing movement at Carr Bridge to the supplier • Delegated responsibility to be given to the Clerk to resolve required amber report items by the independent supplier
14. To select a supplier for the Gala Ice Cream contract.
14.1 It was resolved that the selected supplier was Yorkshire Traditional Ices at a total of £650 for the ice cream sales.
15. To receive further washroom services quotations for review and supplier final selection.
15.1 It was resolved that the selected supplier was Initial Washrooms on a 3 year contract at an annual charge rate of £1592.50 inc VAT.
16. To receive resident correspondence regarding the installation of the new Exercise equipment on Dando Way.
<p>16.1 Resident correspondence had previously been circulated to all Cllrs for review. A detailed discussion took place.</p> <p><i>The Chair requested that the meeting would be extended by 10 minutes under Standing Order 3x, which was agreed by Council.</i></p> <p>It was resolved that the Clerk would write to the residents on behalf of the Council with a response pre-approved by the two Councillor moderators, Cllr Roberts and Cllr A Sherratt and the Project Manager.</p> <p>It was agreed the content of the letter would include the following;</p> <ul style="list-style-type: none"> • Process for selection and installation • Explanation for condensed installation • Addressment of anti-social behaviour concerns and exploration of preventative measures • Acknowledgement of future communication improvements • Communication with local PSCO

Meeting Closed: 21:37

Appendix 1

Ackworth Parish Council

Community Involvement and Engagement **Information for the Parish Council**

A meeting was held at the Parish rooms on 6.3.25 to share the council's ideas for community involvement with local schools.

Present: Cllr Sharon Maiden, Vice Principal Hazel Holt, E. Wilby

Discussion: Working together

The Vice Principal from Bell Lane attended. Unfortunately, the other schools were not able to send a representative. Ideas were discussed and shared for moving forward. Bell Lane were extremely keen to become involved in community working with the Parish Council and other schools in our locality.

Cllr Maiden was invited to visit Bell Lane to meet the principal and pupils on 18.3.25

On behalf of the Parish Council Cllr Maiden visited Bell Lane. The Principal was extremely welcoming and following a tour around the school Cllr Maiden met with a group of pupils (Year 1 – Year 6). They were very proud to share their achievements and their roles as Ambassadors for the school and shared information regarding the School Parliament.

The pupils discussed and suggested some ideas for future projects including Tree planting, Book trails around Ackworth, Art Exhibition and a Scarecrow competition between the schools as a starting point.

In discussion with the principal, it was agreed that Summer 2 would be the time to plan any events.

Outcomes - Cllr Maiden to:

- Report back the Parish Council
- Share information with the Clerk and E. Wilby and look to planning a school event in the Summer term and contact the schools.
- Invite the schools to attend the Parish assembly

Other Information:

The Principal raised her concerns regarding anti-social behaviour around school and on the school field in particular. This was being addressed but a cause for concern.

Cllr Maiden
31.3.25