



Mrs J Nolan
Clerk to the Council

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**Minutes of Finance & General Purposes Committee held on
Monday 24th June 2024 @ 6:20PM.**

Attendance

Cllr Sarah Balfour - Chair
Cllr Suzy Sherratt
Cllr John Bell
Cllr Sharon Maiden

Clerk J Nolan

It was noted that the meeting started at 18:25

<p>1. Apologies</p> <p>1.1 To receive apologies for absence given in advance of the meeting 1.2 To consider the approval of reasons given for absence</p>
<p>1.1 Apologies were received in respect of Cllr Roberts & Cllr Hall. 2.2 The committee had considered and approved the reason given by Cllr Roberts & Cllr Hall.</p>
<p>2. Declarations of Interests and Dispensations</p> <p>2.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda 2.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest 2.3 To grant any requests for dispensation as appropriate</p>
<p>2.1/2.2/2.3 None to receive.</p>
<p>3. To note the minutes for the Finance and General Purposes Committee meeting held on 29th April 2024.</p>
<p>3.1 The committee noted the meeting minutes.</p>
<p>4. To receive information on the following ongoing matters arising – Clerks Update</p> <p>4.1 Confirmation from solicitor that paperwork has been drafted for the grave transfer of John Gully</p>
<p>4.1 The committee received the update that the draft paperwork for grave transfer had been distributed but not yet received.</p>

5. Financial Matters

- 5.1 To receive the quarterly internal checks report Q4 Jan – Mar 2024
- 5.2 To receive the quarterly reconciliation report internal check Q4 Jan – Mar 2024
- 5.3 To note the elected F&GP committee councillor member as standing for internal controls to be reviewed in the next meeting.
- 5.4 To receive the year-end financial report from 23/24

- 5.1 The committee **received** the internal checks report signed by the elected councillor.
- 5.2 The committee **received** the reconciliation report signed by the elected councillor.
- 5.3 It was **noted** that Cllr S Sherratt would remain as standing until the next meeting of this committee.
- 5.4 The committee **received** the year-end financial 23/24 report.

6. To receive the quarterly report detailing any 'open' Complaints or Freedom of Information requests.

6.1 The Clerk provided a verbal update advising on the below:

Current: 1 live FOI request, received 29th May, Day 1 noted as 30th May.
History: (Recorded from 15th May 2023)

Request Type:	Complaint:	FOI:
> 6 months (2024 YTD)	0	7
< 6 months (2023)	10	10

Requester Information: 6 Repeat Requests from Residents and 1 Charity. Freedom of Information from the 15th May 2023 now available on the Parish Council website.

The committee **received** the report.

7. To review room hire, pitch hire and open space charging rates and consider recommendation for percentage increase for 24/25.

7.1 The committee **reviewed** room hire, pitch hire and open space charging rates. The following **recommendations** were made.

- As part of the annual review charges are to increase
- That a 10% increase is to be applied across all charging fees except for Junior pitch hire
- That a 50% increase is to be applied to Junior pitch hire however training usage remains free of charge
- To review in the July meeting outdoor hire charges for implementation
- All increases to be applied effective from 1st September 2024

8. TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)

8.1 All **agreed** to move to the private section.

9. To review information supplied by Land Registry in relation to the Village Green and consider recommendation to Council

9.1 The committee **recommended** to upgrade the current possessory title deed of the Village Green to 'Title absolute' at a cost circa of £40

10. To consider for recommendation an action to apply to Land Registry to formally request information on all land owned by Ackworth Parish Council to support the task of our asset register review for 24/25.

10.1 The committee **recommend** that a request is placed with Land Registry to review all land registered under Ackworth Parish Council.

11. To receive the minutes of the personnel subcommittee meeting held on 9th May 2024.

11.1 The committee **noted** the meeting minutes.

Time Closed: 19:18