



Mrs J Nolan
Clerk to the Council

The Parish Council Community Centre
Bell Lane, Ackworth
Pontefract, WF7 7JH

Tel: 01977 611583

E-mail: clerk@ackworthparishcouncil.gov.uk

Minutes of the Meeting of Ackworth Parish Council's Village Events Committee held at Parish Council Community Centre, Bell Lane, Ackworth, on TUESDAY 25TH FEBRUARY 2025 AT 6PM.

Attendance

Cllr M Roberts - Chair

Cllr A Sherratt

Cllr N Bland

E Lee-Wilby

0 Members of the public present

Meeting Start 6.05pm

<p>1. Apologies</p>

<p>1.1 To receive apologies for absence given in advance of the meeting</p>

<p>1.2 To consider the approval of reasons given for absence</p>
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<p>1.1 Apologies were received from Cllr S Balfour</p>

<p>1.2 The committee considered and approved the reasons given by Cllr Balfour</p>

<p>2. Declarations of Interests and Dispensations</p>
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<p>2.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda</p>
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<p>2.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.</p>

<p>2.3 To grant any requests for dispensation as appropriate</p>
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<p>2.1/2.2/2.3 None to receive</p>

<p>3. To note the minutes for the Village Events Committee meeting held on 1st November 2024.</p>

<p>3.1 The committee noted the meeting minutes.</p>
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<p>4. To review the Village Events Budget 24/25</p>
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<p>4.1 Following a discussion the sub committee recommended the spend of up to £500 to be spent out of the remaining Gala budget for the purchase of storage boxes for gala equipment.</p>

<p>5. To continue discussions around current communication methods and to receive example costings of available options and make a recommendation.</p> <p>5.1 The subcommittee recommended that a 'Community Advertising Policy' should be written to incorporate advertising in the newsletter and Flyer as well as the Gala and events. The Subcommittee plan to meet/ liaise to draft a policy for review.</p> <p>5.2 The subcommittee recommended that logos stands should be purchased to display/distribute the flyers at the selected business outlets, costs to be explored.</p> <p>5.3 It was recommended that up to 4 x flyers would be created throughout the year at 1000 per time and distributed via local businesses including Hinnits, the Dr's Surgery.</p>
<p>6. To receive and update on the planned Village Litter Picking events and to recommend a Litter Picking Policy</p>
<p>6.1 To recommend the adoption of the Community Litter Picking Policy (appendix 1).</p>
<p>7. To discuss the attendance of the Parish Council Coffee Mornings and make recommendation</p>
<p>7.1 The subcommittee agreed to defer the recommendation to enable further exploration the subcommittee to explore ideas on how to increase attendance of residents and Councillors. To take to full council for further discussion. To discuss with Cllr Maiden.</p>
<p>8. To receive an update of the Pumpkin and Sunflower Planting event</p>
<p>8.1 Verbal run through of the event given.</p>
<p>9. To receive an update on the Christmas Lights</p>
<p>9.1 Committee received an update on the current situation with the Christmas Lights.</p> <p>It was recommended</p> <ul style="list-style-type: none"> • That we no longer use First Impressions as suppliers of the small lit Christmas trees. • That the Christmas Tree Proposal (appendix 2) is amended. 5. A build up to each display of wraparounds on lampposts. • To call extraordinary meetings of the Village Events and Communications Subcommittee where required to deal with the matter of the Christmas Provision 2025
<p>10. To receive a report on Santa Day weekend and plan a course of action for 2025</p>
<p>10.1 The subcommittee discussed the Santa Day report and discussed points to improve.</p> <p>It was recommended</p> <ul style="list-style-type: none"> • That the Children's Craft Fair would continue. • That the Projects Manager would explore the possibilities of the Donations from Santa Day would go to the Church as well as the Food Banks serving the village. To delegate the office staff with the final decision of distribution. • Proposed to expand the decorations around the centre for the event, including the entrance hallways, function rooms and stairway from the event budget. • Proposed to put up lights on the outside of Bell Lane Community Centre for the festive period, budget to be discussed at the next meeting. • Proposed £200 budget for refreshments to support the Library in supplying refreshments during Santa Day. The Library will be asked to advertise that the refreshments have been donated by APC from the event budget. • Proposed to put Event reminders on the Full Parish Council Meeting. • Proposed to recruit and record availability for Events at Full Parish Council.
<p>11. To receive an update on the Volunteers Celebration event to recommend a course of action</p>
<p>11.1 The subcommittee agreed to defer this till the next meeting.</p>
<p>12. To receive information on the VE Celebration in May 2025 and recommend a course of action.</p>

<p>12.1 The subcommittee recommended that;</p> <ul style="list-style-type: none"> • The tender for the Coffee Vans and Ice Cream Vans to be added to the April Council meeting for review and decision.
<p>13. To receive an update on Ackworth Gala 2025 and discuss the external exhibitor</p>
<p>13.1 It was recommended that;</p> <ul style="list-style-type: none"> • Yorkshire Rose Coaches and Stoneacre are to be included in this year's Ackworth Gala and the Advertising Policy is to be written to include how and which other businesses will be allowed to attend. • In principle to allow Commercial Stalls at the Ackworth Gala. The Policy needs to be written and developed and delivered to the next meeting.
<p>14. To receive the current plan for the Spring/Summer 2025 Newsletter and discuss any new ideas for inclusion</p>
<p>14.1 The plan for the Spring Summer 25 Newsletter was received. The Committee were happy with the planned contents.</p>

Meeting closed: 20:05