



Mrs J Nolan
Clerk to the Council

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Minutes of the Meeting of Ackworth Parish Council held at Ackworth Parish Council Community Centre, Bell Lane, Ackworth, on Monday 10th November 2025, at 7.15 PM.

Attendance

Cllr Martin Roberts – Chair
Cllr John Bell
Cllr Sarah Balfour (Arrived 19:21)
Cllr Andy Sherratt
Cllr Suzy Sherratt
Cllr Stephen Parker
Cllr Ian Moore
Cllr Sean Richmond
Cllr Nathan Bland (Arrived 19:20)
Cllr Amanda Cook
Cllr Sharon Maiden

Clerk: J Nolan

2 Members of the Public in attendance.

Question time was held at 7:15pm, points raised did not relate to the meeting agenda.

100 Apologies

- 100.1:** To receive apologies for absence given in advance of the meeting.
100.2: To consider the approval of reasons given for absence.

100.1: It was **RESOLVED** that the apologies were **RECEIVED** in respect of Cllr Hall.
100.2: It was **RESOLVED** that council had considered and **APPROVED** the reason given by Cllr Hall.

It was **NOTED** that Cllrs Balfour and Bland were running late.

101 Declarations of Interests and Dispensations

- 101.1:** To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda.
101.2: To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.
101.3: To grant any requests for dispensation as appropriate.

101.1/ 101.2/ 101.3: NONE to receive, consider or grant.

102 To receive available reports from the following:

- 102.1:** WMDC District Councillors.
102.2: APC Council Representatives on outside bodies.

102.1: WMDC District Councillors Reports

Dist Cllr Roberts provided an update on the following areas on behalf of all District Councillors;

- Installation of new benches on Wakefield Road
- The planned new crossing on Doncaster Road continues to progress and is now listed as 'facility in works'

102.2: APC Council Representatives on outside bodies reports

Cllr Bell – Low Ackworth Community Centre Association

- Upcoming events, wreath making at Howard School
- Insurance renewal completed
- Continuing with plans to demolish the current building

The Chair took the opportunity to **NOTE** thanks to Cllr Parker and Cllr Richmond for representing the Parish Council at both the Nostell and St Cuthbert's Remembrance Day events.

103 To consider for approval of the minutes of the Parish Council Meeting held on the 13th October 2025, as a true and correct record.

103.1: The minutes had previously been circulated to all Cllrs. It was **RESOLVED** that the meeting minutes were **APPROVED**.

104 To receive applications for the Exclusive Rights of Burial.

104: None to **RECEIVE**.

105 Financial Matters

105.1: To receive and consider for approval the accounts including bank statements to the end of October 2025.

105.2: To receive and consider for approval payments to be made and Petty Cash account to 10th November 2025.

Bank Statements, Bank Reconciliations, and receipts \ payments for the Current and Deposit Accounts were previously circulated to all Councillors, along with a copy of the receipts and payments for the Petty Cash account. The list of payments to be approved was circulated during the meeting.

105.1: It was **RESOLVED** that the accounts to the end of October 2025 were **APPROVED**.

105.2: It was **RESOLVED** that the list of payments to be made up until 10th November and petty cash account were **APPROVED**.

106 To consider a response to the planning authority on the following planning applications.

106.1: 25/01929/TPO - Quarry House, Wakefield Road, Ackworth - Fell Ash Tree T20 within TPO WMDC 85 – Deadline 03/11/2025. [Reviewed via email and noted 16/10/2025](#)

106.2: 25/01909/FUL - 14 Kings Close Ackworth Pontefract WF7 7AQ - Single storey rear extension – Deadline 10/11/2025

106.3: 25/01969/FUL - 17 Fothergill Avenue Ackworth Pontefract WF7 7PF - Single storey extension to front, part first floor part two storey extensions to side and replacement single storey extension to rear – Deadline 10/11/2025

106.1 It was **RESOLVED** that application 25/01929/TPO was **NOTED**.

106.2 It was **RESOLVED** that application 25/01909/FUL was **NOTED**.

106.3 It was **RESOLVED** that application 25/01969/FUL was **NOTED**.

107 To note action taken by the Clerk as per a Council email instruction to obtain a copy of the expired Low Ackworth Playing Fields Lease.

107.1 It was **RESOLVED** that the action taken by the Clerk in requesting a copy of the expired Low Ackworth Playing Fields Lease from Wakefield Council and the Parish Council's current and previous Solicitors. It was **NOTED** that a copy had been **RECEIVED** by our current solicitors via Land Registry.

108 To note the receipt of CIL funds to the value of £5,734.68 from Wakefield District Council to Ackworth Parish Council.
108.1 The received CIL money of £5,734.68 was NOTED .
109 To receive a repair quotation for the lift at Bell Lane Community Centre and decide a course of action.
109.1 The quotation for the lift repair was APPROVED at a cost of £2,595 excluding VAT to be completed by Clarke & Partners under the current contract.
110 To decide a date in 2026 for the Parish Council to hold and host the Parish Assembly.
110.1 It was RESOLVED that the 2026 Parish Assembly would be held on Wednesday 15 th April 2026.
111 Motions requested by Councillor(s)
111.1: To receive a proposal from Cllr Maiden to supply Councillors with a term dated ID badge and lanyard to be identifiable when attending Council events.
111.1 It was RESOLVED that Cllr Maiden's proposal was APPROVED .
112 TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)
112.1 It was RESOLVED to move to the private section of the meeting on the below agenda items.
113 To receive correspondence from a resident relating to a freedom of information request administered by the Clerk and decide a course of action.
113.1 It was RESOLVED that the item would be deferred to the Council's Review Panel Committee to review and make recommendation to Council.
114 To receive quotations to consider the feasibility and associated costs of improving security at Carr Bridge Playing Fields and decide a course of action.
114.1 It was RESOLVED that the item would be DEFERRED pending receipt of financial information for the Council to review funding for the implementation of further security measures.
115 To receive an updated quotation for the 2025 Christmas Provision.
115.1 It was RESOLVED that an updated quote had been RECEIVED which stated 20 x lamppost wraps and installation at £5120 excluding VAT from LITE and a further estimated quote of £4621.15 excluding VAT from Wakefield Council for the 3 new power points, Large Xmas Tree with Lights, Village Green Lights and Switch on Event Sundries.
116 To receive a legal update on Low Ackworth Playing Fields Lease progression.
116.1 The Clerk provided a legal update following a meeting between Ackworth Parish Council Solicitors and Wakefield Council's Solicitors relating to the final points outstanding on the lease. It was RESOLVED that the update had been RECEIVED .
117 To receive a legal update between Ackworth Parish Council and Strata Homes regarding the planned handover of the community centre and public open space land.
117.1 The Clerk provided a legal update relating to the handover and confirmed that all actions were in place for the completion of the phase 1 handover pending solicitor review and receipt of updated transfer paperwork. The Clerk requested that Cllrs visited the site and raised any questions relating to the handover process before the next meeting. It was RESOLVED that the update was RECEIVED .

Time Closed: 20:49