



Mrs J Nolan
Clerk to the Council

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Minutes of the Meeting of Ackworth Parish Council held at Ackworth Parish Council Community Centre, Bell Lane, Ackworth, on Monday 14th September 2026, at 7.15 PM.

Attendance

Cllr John Bell – Chair
Cllr Sarah Balfour
Cllr Andy Sherratt
Cllr Suzy Sherratt
Cllr Stephen Parker
Cllr Sharon Maiden
Cllr Sean Richmond
Cllr Amanda Cook
Cllr Ian Moore
Cllr Carolyn Hall

Clerk: J Nolan

5 Members of the Public in attendance.
District Councillor C Thomas

There were no questions asked during the public session.

67. Apologies

- 67.1:** To receive apologies for absence given in advance of the meeting.
67.2: To consider the approval of reasons given for absence.

67.1 It was **RESOLVED** that the apologies were **RECEIVED** in respect of Cllr Roberts.
67.2 It was **RESOLVED** that council had considered and **APPROVED** the reason given by Cllr Roberts.

It was noted that Cllr Bland was not in attendance.

68 Declarations of Interests and Dispensations

- 68.1:** To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda.
68.2: To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.
68.3: To grant any requests for dispensation as appropriate.

68.1 / 68.2 / 68.3 NONE to RECEIVE

69 To receive available reports from the following:

- 69.1:** WMDC District Councillors.
69.2: APC Council Representatives on outside bodies.

69.1 WMDC District Councillors Reports

District Councillor C Thomas advised that at present his focus was on raising highway issues and that he has requested a meeting with the portfolio holder to discuss specific Ackworth issues internally within Wakefield District Council. Dist Cllr Thomas advised on his sponsored abseil and the charities benefiting from the fund raising which for Ackworth was Ackworth Jaguars and Low Ackworth Community Association.

69.2: APC Council Representatives on outside bodies reports

Cllr A Sherratt – Ackworth United Charities advised on the following relating to Ackworth;

- No issues raised during the last meeting, continuing with general maintenance and finances in good order

Cllr S Sherratt – Ackworth Heritage Group advised on the following;

- Successful Summer trip and Heritage Day
- Good supply of speakers over the course of the coming year
- Signpost repair completed along the bridal path to Ackworth
- Next event 24/09/2026

Cllr Maiden – Low Ackworth Community Association advised on the following:

- Successful demolition of the derelict building
- Further events planned up until Christmas

Cllr A Sherratt – PACT advised on the following relating to Ackworth;

- No issues reported relating to Ackworth

70 To consider for approval of the minutes of the Parish Council Meeting held on the 13th July 2026, as a true and correct record.

70.1 The minutes had previously been circulated to all Cllrs. It was **RESOLVED** that the meeting minutes were **APPROVED**.

71 To receive applications for the Exclusive Rights of Burial.

71.1 It was **RESOLVED** that the exclusive burial rights for plot RC8, RC9, K33 & K34 were **RECEIVED**.

72 Financial Matters

72.1: To receive and consider for approval the accounts including bank statements and petty cash account to the end of July 2026.

72.2: To receive and consider for approval the accounts including bank statements and petty cash account to the end of August 2026.

72.3: To receive and consider for approval payments to 14th September 2026.

Rialtas Cashbook Reports, Bank Statements, Copies of Bank, Petty Cash and CCLA Reconciliation, CCLA Statements, Petty cash payments & receipts, Rialtas YTD Income & Expenditure Budget tracking report and Rialtas Ear marked reserves report were previously circulated to all Councillors, along with a copy of the receipts and payments for the Petty Cash account. The list of payments to be approved was circulated during the meeting.

72.1 It was **RESOLVED** that the accounts & petty cash to the end of July 2026 were **APPROVED**.

72.2 It was **RESOLVED** that the accounts & petty cash to the end of August 2026 were **APPROVED**.

72.3 It was **RESOLVED** that the list of payments to be made were **APPROVED**.

73 Committee Meetings

73.1 To receive the minutes of the Village Amenities Committee meeting held on 27th July 2026 and approve the recommendations within them.

73.2 To receive the minutes of the Environment, Road Safety & Planning Committee meeting held on 27th July 2026 and approve the recommendations within them.

73.1 The minutes had previously been circulated to all Cllrs. It was **RESOLVED** that the meeting minutes and recommendations were **APPROVED**.

73.2 The minutes had previously been circulated to all Cllrs. It was **RESOLVED** that the meeting minutes and recommendations were **APPROVED**.

74 To consider a response to the planning authority on the following planning applications.

- 74.1** 26/01253/FUL - Low Ackworth Community Centre Station Road Ackworth Pontefract WF7 7HH - Erection of replacement village hall – Deadline 10/09/2026 *(Reviewed via email by the Council and noted)*
- 74.2** 26/01175/FUL - Priory Cottage Pontefract Road Ackworth Pontefract WF7 7EF - The erection of a new dwelling home – Deadline 10/09/2026 *(Reviewed via email by the Council and noted)*
- 74.3** 26/01347/FUL - Ackworth Lodge Pontefract Road Ackworth Pontefract WF7 7EE – Single storey extension to the rear to replace a conservatory. Two storey extension to the rear. Single storey extension to the side of the pool hall. Replacement link extension between the house and swimming pool. Enlarged plant room to the rear of the pool - Deadline 10/09/2026 *(Reviewed via email by the Council and noted)*
- 74.4** 26/01401/TEL - Ackworth Garden Centre Barnsley Road Ackworth Pontefract WF7 7BS Cornerstone - The removal of an existing 12.5m monopole and replaced with proposed 20m high monopole, removal of existing 9no. RRUs and replaced with proposed 18no. RRUs, removal of existing 3no. cabinets and replaced with proposed 3no. cabinets, and removal of existing – Deadline 03/09/2026 *(Reviewed via email by the Council and noted)*
- 74.5** 26/01410/FUL - Low Field House Vale View Ackworth Pontefract WF7 7HQ - Single storey extension to side/rear – Deadline 01/09/2026 *(Reviewed via email by the Council and noted)*
- 74.6** 26/01422/TCA - Ackworth Lodge Pontefract Road Ackworth Pontefract WF7 7EE - Fell 1 Walnut Tree – No Deadline Date *(Reviewed via email by the Council and APC Tree Policy Applied)*
- 74.7** 26/01444/FUL - 9 Orchard Drive Ackworth Pontefract WF7 7DS -Proposed bridging step lift and associated building works – Deadline 03/09/2026 *(Reviewed via email by the Council and noted)*
- 74.8** 26/01521/LBC - 32 Barnsley Road Ackworth Pontefract WF7 7NB -Refurbishment and repair of all existing timber sash windows. Retention of existing historic timber frames and glazing bars wherever practicable. Replacement of defective timber components on a like-for-like basis where necessary – Deadline 24/09/2026
- 74.9** 26/01478/FUL - Fairacre Pontefract Road Ackworth Pontefract WF7 7EU - Existing Conservatory to be demolished and the erection of a single storey rear extension - Deadline 24/09/2026
- 74.10** 26/01485/FUL - 61 Station Road Ackworth Pontefract WF7 7LU - First floor extension above existing ground floor footprint – Deadline 09/09/2026
- 74.11** 26/01525/TPO - 10 The Courtway Ackworth Pontefract WF7 7NT - Fell 1 Sycamore Tree – No Deadline Date
- 74.12** 26/01512/FUL - 1 Langdale Drive Ackworth Pontefract WF7 7PX - Single storey rear extension and first floor side/front extension - Deadline 16/09/2026
- 74.13** 26/01563/FUL & 26/00472/LBC - 132 Pontefract Road Ackworth Pontefract WF7 7EE - Partial take down of boundary wall to form new pedestrian access, installation of a new gate and works to include repair, consolidation and repointing of walling – Deadline 08/10/2026

Applications 74.1 to 74.7 had been reviewed via email under the Clerk's scheme of delegation.

- 74.8** It was **RESOLVED** that application 26/01521/LBC was **NOTED**.
- 74.9** It was **RESOLVED** that application 26/01478/FUL was **NOTED**.
- 74.10** It was **RESOLVED** that application 26/01485/FUL was **NOTED**.
- 74.11** It was **RESOLVED** that application 26/01525/TPO was **NOTED**.
- 74.12** It was **RESOLVED** that application 26/01512/FUL was **NOTED**.
- 74.13** It was **RESOLVED** that application 26/01563/FUL & 26/00472/LBC was **NOTED**.

75 To receive a recommended Road Safety Plan from the Environment, Road Safety and Planning committee and decide a course of action.

- 75.1** It was **RESOLVED** that the Road Safety Plan was **APPROVED** to send to District Councillors for review and meeting request.

76 To elect 4 members to the working group Racket Sports Land Development Working Group.

- 76.1** The following Councillors were proposed for election Cllrs Bell, A Sherratt, Balfour, S Sherratt, Richmond and Maiden. By way of vote, the following Councillors were **ELECTED** as members of the Racket Sports Land Development Working Group. Councillors Bell, A Sherratt, Balfour and Maiden were **APPROVED** as members.

77 Brackenhill Centre & Land Proposals

- 77.1** To receive further information on deferred agenda item 31 (8th June 2026) 'To receive a proposal from a resident relating to Brackenhill Community Centre and consider any action required.' and decide a course of action.
- 77.2** To review a deferred proposal on agenda item 35.1 (8th June 2026) 'To receive a proposal from Councillor A Sherratt that expressions of interest are sought for a medium-term lease (e.g. 3 years) for Brackenhill Community

Centre for appropriate use such as office or similar to provide ongoing income for the parish council from the facility which is currently largely unused.’ and decide a course of action. 77.3 To receive a proposal from Ackworth Tennis Club relating to Brackenhill Community Centre and Land and decide a course of action.
The chair took agenda items 77.1 and 77.2 together. 77.2 An amend was processed to change the term length from 3 years to 6 months. It was RESOLVED that Councillor A Sherratt’s proposal was APPROVED to advertise Brackenhill Community Centre on a 6 month rental at a cost of £300 per month plus VAT where applicable. To be advertised primarily on social media, website and village noticeboards (and Newsletter if applicable). 77.1 It was RESOLVED to contact the resident to advise that his proposal would be submitted as part of the advertising proposal under agenda item 77.2. 77.3 It was RESOLVED that the proposal from Ackworth Tennis Club to explore a phased facility programme for the council owned land at Brackenhill to be converted into Tennis courts was APPROVED IN PRINCIPLE for the Tennis Club to further explore planning and funding opportunities for further Council review.
78 To receive a proposal from Ackworth Jaguars relating to Ackworth Quarries Community Centre Car Park and decide a course of action.
78.1 It was RESOLVED that the proposal from Ackworth Jaguars to explore funding to extend the car parking at Ackworth Quarries Community Centre was APPROVED IN PRINCIPLE. It was NOTED that the Clerk would check the land deeds to ensure use of land was permitted as per the proposal.
79 To receive correspondence from West Yorkshire Police regarding the creation of a ‘Community Response Plan’ and consider action.
79.1 It was RESOLVED for the Clerk to review and complete the form in the first instance and report back to Council.
80 To consider a request for a one-off free room hire at Bell Lane Community Centre for the charity Riding for the Disabled to host an event in October between 6pm - 9pm to raise money for the charity.
80.1 It was RESOLVED to APPROVE the request for the one off free room hire.
81 To consider a request from Cllr A Sherratt made to the Clerk to contact YLCA for which YLCA require a council instruct to action.
81.1 The request had been circulated to Councillors prior to the meeting. It was NOTED that the word ‘permissible’ would be used to replace the word ‘acceptable’. It was RESOLVED that the request to YLCA was APPROVED.
82 To receive a response from Brackenhill Allotment Association relating to the installation of new taps on the allotments in line with previous agenda item 58 (13th July 2026) and decide a course of action.
82.1 It was RESOLVED that no further taps would be installed at Brackenhill Allotments as not to further compromise the already fluctuating water pressure.
83 TO CONSIDER FOR APPROVAL THAT THE PRESS AND THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT PUBLICITY WOULD BE PREJUDICIAL TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED ON THE FOLLOWING AGENDA ITEMS. PUBLIC BODIES (ADMISSION TO MEETING ACT 1960)
83.1 It was RESOLVED to move to the private section of the meeting on the below agenda items.
84 To receive a quotation relating to tree maintenance on the Village Green and decide a course of action.

84.1 It was **RESOLVED** to **APPROVE** S&D Landscapes to complete the tree maintenance on the Village Green trees at a cost of £495 plus VAT

85 To receive vehicle quotations for a new company van and decide a course of action.

85.1 A discussion took place and the following was **AGREED**:

- The vehicle would be fully electric
- The vehicle would be obtained via a Contract Hire agreement
- The Clerk would request an insurance quote for indicative costs
- That the Council require further quotes on 3,4 & 5 year terms
- That the vehicle quotes would be obtained on the following models only –
 - *Toyota Proace L2 Electric 100kW Icon 75kWh Van Auto*
 - *Vauxhall Vivaro XL Electric 100kW 75 kWh Prime H1 Van Auto 11kW*
 - *KIA PV5 Cargo L2 Electric 89 kW Essential Standard Range 52kWh van auto*

It was **RESOLVED** that further quotes were required for review at the next meeting.

86 To receive quotations for the replacement door at Ackworth Quarries and decide a course of action.

86.1 It was **RESOLVED** to **APPROVE** Ascot Doors (Services) Ltd to install the new front door at Ackworth Quarries Community Centre at a cost of £7,950 plus VAT to be funded via the remaining CIL money allocated to Ackworth Quarries.

Time Closed: 21:07