



Mrs J Nolan
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Minutes of the Meeting of Ackworth Parish Council's Village Events & Communications Committee held on MONDAY 22ND JUNE 2026, COMMENCING AT 6PM.

Attendance

Cllr M Roberts (Chair)

Cllr S Maiden

Cllr J Bell

Cllr N Bland

Cllr A Sherratt

Admin E Lee-Wilby

0 Members of the public present

1. Apologies

1.1 To receive apologies for absence given in advance of the meeting

1.2 To consider the approval of reasons given for absence

1.1 Apologies were **RECEIVED** from Cllr S Balfour.

1.2 The committee considered and **APPROVED** the reasons given by Cllr S Balfour.

2. Declarations of Interests and Dispensations

2.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda

2.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.

2.3 To grant any requests for dispensation as appropriate

2.1/2.2/2.3 None to **RECEIVE**

3. To note the minutes for the Village Events Committee meeting held on 14th April 2026.

3.1 The committee **NOTED** the meeting minutes.

4. To consider approval of an extra ordinary meeting on Monday 6th July 2026 at 6pm

4.1. It was **APPROVED** to hold an Extra Ordinary Village Events and Communications Committee meeting on Monday 6th July.

5. To review the frequency and format of the current Newsletter and consider recommendation

5.1 A discussion took place. The committee explored options. It was RECOMMENDED the following items are brought to the next meeting of this committee: • Format proposal of the newsletters • Delivery costings/options • Costs of printing options including size and colour. • Schedule
6. To review progress on an agreed draft advertising policy and make recommendation
6.1 It was RECEOMMENDED to expand the advertising policy produced by Cllr A Sherratt and bring back to the next meeting of this committee. Items to consider: • Facebook • Hanging baskets • Newsletters • Noticeboards • Advertising/sponsorship
7. To receive a verbal update on Ackworth Gala 2026.
7.1 A verbal update was RECEIVED. It was requested for the staff team to share information via social media and the APC website to showcase the planning and effort behind the scenes to hold the annual gala.
8. To receive a 2025 'Santa Day' event report, to receive an update on the 2026 Santa Day event and to consider any recommendations including an event name change for the 2027 event.
8.1 It was RECOMMENDED that a budget breakdown for this year's Santa Day is brought to the next meeting of this committee to see if the purchase of projectors can be accommodated. 8.2 It was RECOMMENDED that a name change for this event is discussed at the next meeting of this committee.
9. To review the current stall holder criteria for each event and consider future changes including the creation of a stall holder policy and make recommendation.
9.1 It was RECOMMENDED that a Stall Holder Policy is produced for the next meeting of this committee. To include both the Gala and Santa Day craft fair.
10. To discuss and consider the 2026 Christmas Light provision and make recommendation.
10.1 It was RECOMMENDED to produce proposals at the next meeting of this committee; to include the £5550 hanging basket 26/27 budget underspend into the Christmas lights. Areas to focus the additional lights on include: • High and Low Ackworth • Brackenhill • String lights at High Ackworth • Official light switch-on with plunger
11. To discuss the existing 2027 events schedule, consider any proposals for change from the Projects & Events Manager and make recommendation.
11.1 Deferred to the next meeting of this committee.
12. To discuss ideas for the Volunteers Event planned for 2027 and the Strata Opening Event to enable the Projects & Events Manager to start to explore ideas and create an event proposal for review at this committees September meeting.
12.1 Deferred to the next meeting of this committee.

Meeting Closed: 19.30