



Mrs J Nolan
Clerk to the Council

The Parish Council Community Centre
Bell Lane, Ackworth
Pontefract, WF7 7JH

Tel: 01977 611583

E-mail: clerk@ackworthparishcouncil.gov.uk

Minutes of the Meeting of Ackworth Parish Council's Village Events & Communications Committee meeting held on Monday 21st September 2026, commencing at 6PM.

Attendance

Cllr A Sherratt – Chair

Cllr J Bell

Cllr N Bland

Cllr S Balfour

Admin E Lee-Wilby

0 Members of the public present

1. Apologies

- 1.1 To receive apologies for absence given in advance of the meeting
- 1.2 To consider the approval of reasons given for absence

1.1 Apologies were **RECEIVED** from Cllr M Roberts and Cllr S Maiden.

1.2 The committee considered and **APPROVED** the reasons given by both Cllr M Roberts and Cllr S Maiden.

2. Declarations of Interests and Dispensations

- 2.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda
- 2.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.
- 2.3 To grant any requests for dispensation as appropriate

2.1/2.2/2.3 None to **RECEIVE**

3. To note the minutes of the last Village Events Committee meeting held on 6 July 2026

3.1 The Minutes were **noted**.

4. To review a draft advertising policy and make recommendation.

4.1. A discussion took place and options explored. Cllr N Bland was nominated to make the amendments. The following items were **RECOMMENDED** to be amended:

- Hanging baskets to be offered on a first come first served basis.
- Remove the A3 poster section and pricing.
- To Add in A5 poster sizing and appropriate costing.

• Priority given to the groups and clubs who use APC community centres. • To amend the Definition 'Offence or demeaning slogan', to Decent and honest and truthful. • No charge for using the 'Main' (next to the library) noticeboard, but APC staff to monitor the posters and date and stamp them where appropriate. APC have delegated power to remove any unauthorised literature.
5. To review a draft gala stall holder policy and make recommendation.
5.1 The policy was reviewed. It was RECOMMENDED to bring the policy back for review in November, with Cllr A Sherratt looking at it further and making further amendments. Amendments to include: • Amend the wording in section 1a 'Community groups supporting the village' • Amend the wording in section 1b, to start with Registered Charities. • Add the wording in section 2, people acting on behalf of. • Remove Ukulele from the examples in section 2. • Section 3 – to make enquiries into larger business interest and commitment to events.
6. To note the successful application of a 26/27 Wakefield Council culture grant of £1500 and receive an overview of the funded project.
6.1 A verbal update was NOTED on the project.
7. To consider for approval additional Santa Day decoration items and make recommendation.
7.1 It was RECOMMENDED the spends of up to £100 to be used to purchase of up to 3 x light projectors and the option 1 - Nativity scene (£259 plus delivery) for the use at the Santa Day Events
8. To receive a report on Gala 2026.
8.1 The Gala report was RECEIVED and noted.
9. To discuss Gala 2027 and make any required recommendations.
9.1 The following items were RECOMMENDED • For the Gala to have a Gold Theme, which will include a Gold themed Fancy Dress with prizes. • Most Creative Stall – With Local businesses asked to sponsor the prizes. • Dog Display – Tail Waggers.
10. To receive an event plan for the opening of Ackworth Quarries Community Centre incorporating the volunteer's event and make recommendation
10.1 It was RECOMMENDED that the below amendments were actioned brought back to this committee in November. • To amend having the Parish Councillors making nominations and to make them by public nomination. • To expand on the Nomination process. • To amend the prizes to vouchers. • The ask local groups to come and provide entertainment including the Ukulele group and choir.
11. To review the 2026/27 budget year to date.
11.1 The Chair took agenda items 11, 12 and 13 together. The budget was REVIEWED.
12. To review a proposed event schedule for 2027/28 and make recommendation.
12.1 It was RECOMMENDED to keep planning for 27/28 in line with the current 26/27 schedule with no change.
13. To consider items for inclusion in the 2027/28 budget and make recommendation to Council.
13.1 No further items to be considered.

Meeting Closed: 19:30