Mrs J Nolan
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The Parish Council Community Centre
Bell Lane, Ackworth
Pontefract, WF7 7JH

Minutes of the Environment, Road Safety and Planning Committee held on Monday 26th October 2026 @ 6PM.

Attendance
Cllr Andy Sherratt – Chair
Cllr Sarah Balfour
Cllr Ian Moore
Cllr Amanda Cook
Cllr Sean Richmond

Deputy Clerk K Batty
2 members of the public

1. Apologies **1.1** To receive apologies for absence given in advance of the meeting **1.2** To consider the approval of reasons given for absence
1.1 Apologies were **RECEIVED** in respect of Cllr M Roberts. **1.2** The committee had considered and **APPROVED** the reason given by Cllr M Roberts.
2. Declarations of Interests and Dispensations **2.1** To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda **2.2** To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest **2.3** To grant any requests for dispensation as appropriate
2.1/2.2/2.3 NONE to **RECEIVE.** Cllr A Sherratt **NOTED** being a neighbour of agenda item 8
3. To note the minutes for the Environment, Road Safety and Planning Committee meeting held on 27th July 2026.
3.1 The minutes had previously been circulated. The committee **NOTED** the meeting minutes.
4. To receive follow up correspondence from the local volunteer who attend the July committee meeting relating to the River Went and make recommendation.
A discussion took place.

It was **RECOMMENDED** that future correspondence, including that of monthly testing dates, is forwarded to the members of this committee. Those councillors attending the testing will let other councillors know, so as not to inundate the trust with too many volunteers.

It was **RECOMMENDED** that the Parish Council help advertise future local events of the Don Catch River Trust on its website and Facebook page.

5. To receive a draft car park policy and a resident complaint relating to Bell Lane Community Centre parking use and make recommendation.

5.1 It was **RECOMMENDED** the draft policy, which covers all Parish Council car parks, is **APPROVED** with an amendment to state "no overnight parking".

It was further **RECOMMENDED** that:

- The car park policy will be advertised on Facebook and APC website.
- Users will no longer be allowed to use the car park at Bell Lane Community Centre except in those circumstances set out in the Car Park Policy.
- Employees will periodically check for unauthorised vehicles and record instances.
- Enforcement of unauthorised parking to be investigated and brought back to a future meeting.
- The resident current parking in the car park will be written to and regarding the new policy and a copy supplied.
- An 'no overnight parking sign' is purchased for car parks and included as part of the new policy.

6. To receive a noise and parking complaint relating to a user group at Bell Lane Community Centre and review centre opening hours to make recommendation.

6.1 A discussion took place. It was **NOTED** that bookings are no longer being taken after 9pm

It was **RECOMMENDED** that the existing user group booking with a 9:30pm finish shall remain in place, with a request to the user group to see if it acceptable to close the windows at 9pm. The complainant would be updated accordingly.

The parking complaint was **NOTED** as outside of the Parish Council's jurisdiction.

7. To receive an anti-social behaviour complaint relating to the Willow Tree on Carr Bridge playing field and make recommendation.

7.1 The complaint was **RECEIVED.**

It was **RECOMMENDED** that no further action would be taken by the Parish Council at this time. Residents should report anti-social behaviour to West Yorkshire Police. Should a request come from the Police to the Parish Council, then the matter will be reviewed again at a future meeting. The complainant would be updated accordingly.

It was **NOTED** the Clerk had followed process in signposting the resident(s).

It was **NOTED** that the willow tree has been damaged on 25/10/2026 by high winds. The tree is being inspected to ensure its safety.

8. To receive correspondence relating to the use of public/private footpaths from Ackworth Quarries Community Centre Land and make recommendation.

8.1 A discussion took place.

It was **RECOMMENDED** that the action already taken by the Parish Council by displaying notices relating to respecting farmland was adequate, and no further action is to be taken.

It was **NOTED** that it is the farmer's responsibility to install signage to his land if required.

Meeting Closed: 19:40