



Mrs J Nolan
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**Minutes of the Meeting of Ackworth Parish Council's Village Events & Communications Committee
Extra Ordinary meeting held on MONDAY 06th JULY 2026, COMMENCING AT 6PM.**

Attendance

Cllr M Roberts (Chair)

Cllr S Maiden

Cllr J Bell

Cllr N Bland

Cllr S Balfour

Admin E Lee-Wilby

0 Members of the public present

1. Apologies

1.1 To receive apologies for absence given in advance of the meeting

1.2 To consider the approval of reasons given for absence

1.1 Apologies were **RECEIVED** from Cllr A Sherratt.

1.2 The committee considered and **APPROVED** the reasons given by Cllr A Sherratt.

2. Declarations of Interests and Dispensations

2.1 To receive any declarations of interest not already declared under the Council's Code of conduct or a member's Register of Disclosable Pecuniary Interests on items on the agenda

2.2 To receive, consider and decide upon any written applications for dispensation for disclosable pecuniary interest.

2.3 To grant any requests for dispensation as appropriate

2.1/2.2/2.3 None to **RECEIVE**

3. To elect two moderators in line with this committee's terms of reference.

3.1 It was **RESOLVED** that Cllr N Bland and Cllr M Roberts are elected as moderators.

4. To review the frequency and format of the current Newsletter and consider recommendation.

4.1. A discussion took place and options explored. The following items were **RECOMMENDED**:

- To continue producing two newsletters per year, one in the spring and one in the autumn. The content should include Parish Council events and information along with:

- 4 x small advertising slots for local not-for-profit groups.
- A highlight of one community group per issue.
- More articles from local groups and clubs i.e. The Heritage Group.
- These will be delivered to residents by a local distribution company, with a small selection printed for local collection points including Bell Lane Community Centre.
 - Councillors are committing to deliver to the whole of High Ackworth in person.

Additionally

- To produce 1500 1 x A5 double sided flyers. This is to be dedicated to Events and information about the events.
- To be placed a local collection point; including College Lane Surgery, Bell Lane Community Centre and Hinnits Bakery.

5. To review progress on an agreed draft advertising policy and make recommendation

5.1 The policy was reviewed. It was **RECOMMENDED** to bring the advertising policy back for review in September, with Cllr Bland looking at it further and making further amendments.

6. To review the budget for the 2026 'Santa Day' event and consider recommendation.

6.1 The budget was reviewed. It was **RECOMMENDED** that within the 26/27 budget that 6x festive projectors are purchased for use in the Santa Day decorations, additionally, quotes to replace the nativity scene be presented at the next meeting of this committee.

7. To consider the name of the 2027 'Santa Day' event and make recommendation for a name change if required.

7.1 It was **RECOMMENDED** the Santa Day event should change its name to 'Santas Grotto and Craft Fair' from 2027.

8. To receive a draft 'Summer Gala' stall holder policy and 'Christmas Fayre' stall holder policy and make recommendation.

8.1 It was **RECOMMENDED** that the draft Christmas Fair policy, with amendments to the H&S section regarding electricity use and remove 'reduced fees' is **ADOPTED**.

8.2 It was **RECOMMENDED** that the Summer Gala Policy would be brought back to the next meeting of this committee.

9. To discuss and consider the 2026 Christmas Light provision and make recommendation.

9.1 It was **RECOMMENDED** to proceed with the installations of the approved 2025 lamp post wrapped lights across the village where power points are pre-installed and to purchase new string lights on the Village green

It was **RECOMMENDED** to transfer the unspent hanging basket budget for 26/27 to purchase and install additional lamp-post light wraps and install command points in multiple locations throughout the village as per the proposal received by the committee members prior to the meeting.

10. To discuss the existing 2027 events schedule, consider any proposals for change from the Projects & Events Manager and make recommendation

10.1 It was **RECOMMENDED** that the Events schedule for 2027/28 would stay the same as 2026/27.

It was further **RECOMMENDED** that the Projects Manager works on a Gala proposal for Ackworth Gala 2027 to mark 50 years from the first Parish Council Ackworth Gala in 1977 which marked the 'Queen's Silver Jubilee'. The events manager to explore:

- Heritage Group involvement
- Inviting the Old Gala Kings and Queens.
- Increased Live acts, both on and off the stage.
- Live performances from local groups.

11. To discuss ideas for the Volunteers Event planned for 2027 and the Strata Opening Event to enable the Projects & Events Manager to start to explore ideas and create an event proposal for review at this committees September meeting.

11.1 It was **RECEOMMENDED** that the Volunteers Celebration and the Official Opening of Ackworth Quarries Community Centre would be joined together as one event.

It was **AGREED** that an event plan would be created for further discussion at the next meeting of this committee.

This would include:

- Catering options – afternoon tea.
- Budget
- Event format
- Volunteer categories (groups, clubs and individuals)
- Guest speakers/invites.

12. To review a previous Council resolution for weekly events updates and to make recommendation.

12.1 It was **RECOMMENDED** that a “Monthly Events Update” would be sent out from the Projects Manager to all Councillors at the end of each month. Following this it will also be circulated via the Clerk’s weekly round-up.

This would include:

- A write up of the last event
- The next event including councillor roles
- The remaining events for the year.

Meeting Closed: 20.10